

Sha Tin Community Centres / Community Halls Trial Scheme
Relaxing the lower limit of the number of participants and
Advanced opening of community halls
Trial period: October 2008 to March 2009

The District Facilities Management Committee of Sha Tin District Council has endorsed the following trial scheme:

- (a) For the first round applications, the lower limit of the number of participants using the hall of the community hall for Table Tennis and Badminton activities will be relaxed as follows:
 - (i) the number of participants using the hall shall not be less than 8 for Lung Hang Estate Community Centre, Heng On Estate Community Centre, Lee On Community Hall and Mei Tin Community Hall, and
 - (ii) the number of participants using the hall shall not be less than 5 for the remaining 8 community halls.

(b) The opening time for Lee On Community Hall, Lek Yuen Community Hall and Sun Tin Wai Community Hall will be advanced to 7 a.m.

The trial scheme will last for two quarters from October 2008 to March 2009 and will be reviewed after the trial period. Interested parties could submit applications in July and/or October 2008.

During the above-mentioned six-month trial period, the relevant regulations in the Guidelines on the Use of Facilities in Sha Tin Community Centres/Community Halls (CC/CH) will be amended as follows:

Paragraph 2 (m)

For the first round applications, the lower limit of the actual number of participants using the hall for Table Tennis and Badminton activities are as follows:

- (i) 8 participants for Lung Hang Estate Community Centre, Heng On Estate Community Centre, Lee On Community Hall and Mei Tin Community Hall, and
- (ii) 5 participants for the remaining 8 community halls.

The actual number of participants using the hall for other activities shall not be less than 10, while the actual number of participants using the conference room shall not be less than 5. For the second round applications, the actual number of participants using the hall and conference room shall not be less than 5. In case of insufficient participants, the applicant organization shall give reasonable explanation in writing to the STDO within two working days from the date of the hired session.

Paragraph 3 (a)

- (a) The time available for hiring Community Centre/Community Hall at Sha Tin are as follows:

Monday to Saturday * 7:00a.m. to 10:00 p.m./
9:00 a.m. to 10:00 p.m.

Organizations shall hire the facilities according to the following sessions:

- * 7:00 a.m. to 9:00 a.m.
- 9:00 a.m. to 11:00 a.m.
- 11:00 a.m. to 1:00 p.m.
- 2:00 p.m. to 4:00 p.m.
- 4:00 p.m. to 6:00 p.m.
- 6:00 p.m. to 8:00 p.m.
- 8:00 p.m. to 10:00 p.m.

(The above sessions are not applicable to dates available for holding one-off activities as stated in paragraph 4(d).)

Sunday * 7:00 a.m. to 10:00 p.m./
9:00 a.m. to 10:00 p.m.

Public Holidays closed

* Only applicable to the bookings for Lee On Community Hall, Lek Yuen Community Hall and Sun Tin Wai Community Hall for the period from October 2008 to March 2009

Paragraph 5 (p)

In times of typhoons, the CC/CH will be closed when typhoon signal No.8 or above is hoisted. When rainstorm black signal is issued, the organization can continue to stay at the CC/CH. If the signal is issued not less than one hour before the hired session starts, the CC/CH will be closed. After the signal is cancelled, the arrangements are as follows:

- * Cancelled at 7:00 am / 9:00 am or after → Closed for the morning sessions (*7:00 a.m. to 1 p.m. / 9:00a.m. to 1:00p.m.)
- Cancelled at 2:00 p.m. or after → Closed for the afternoon sessions (2:00 p.m. to 6:00 p.m.)
- Cancelled at 6:00 p.m. or after → Closed for the night sessions (6:00 p.m. to 10:00 p.m.)

* Only applicable to the bookings for Lee On Community Hall, Lek Yuen Community Hall and Sun Tin Wai Community Hall for the period from October 2008 to March 2009

Sha Tin District Office
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