

To be submitted with Form 2

**Final Report for Project Financed by Community Involvement Fund**

1. Name of Organiser : \_\_\_\_\_

2. Name of Project : \_\_\_\_\_ (Project No. : \_\_\_\_\_)

3. Project Details (please attach information such as the programme and report of the project, etc.) :

Date of Implementation :	Anticipated no. of participants :
Time :	Actual no. of participants (excluding volunteers) :
Venue :	No. of volunteers :
Financial report :	(a) Total income : (b) Total expenditure:
Total amount of Community Involvement (CI) fund received (b) – (a):	

4. Means of Publicity :

- |  |                                     |
|--|-------------------------------------|
| <input type="checkbox"/> Posters                       | <input type="checkbox"/> Leaflets   |
| <input type="checkbox"/> Banners                       | <input type="checkbox"/> Newspapers |
| <input type="checkbox"/> Others (Please specify) _____ |                                     |

5. Whether the project is implemented in accordance with the terms and conditions of the Guidelines on the Use of Islands District Community Involvement Fund?

☐ Yes ☐ No (If no, please state the reason) \_\_\_\_\_

6. Evaluation of the Project :

(i) Overall feedback of participants : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(ii) Performance/effectiveness of the project : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

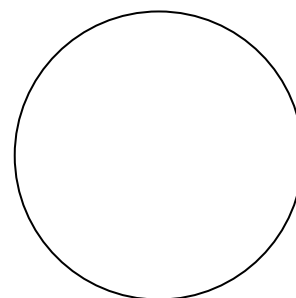
Signature : \_\_\_\_\_

Name of Authorised Person : \_\_\_\_\_

Post : \_\_\_\_\_

Name of Grantee : \_\_\_\_\_

Date : \_\_\_\_\_



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### **Purposes of Collecting Personal Data**

1. The personal data provided by means of this form will be used by the Home Affairs Department for the purposes of handling matters relating to the use of CI Fund as well as promoting community involvement activities and public participation in community affairs.

### **Classes of Transferees**

2. The personal data provided by means of this form may be disclosed to other government departments, bureaux and relevant persons and organisations for the purposes mentioned in paragraph 1 above.

### **Access to Personal Data**

3. The responsible officer(s) of the organisation has/have a right of access and correction with respect to personal data as provided for under the Personal Data (Privacy) Ordinance (Cap. 486). The right of access includes the right to obtain a copy of the data subjects' personal data provided by this form.

### **Enquiries**

4. Enquiries concerning the personal data collected by means of this form, including access to and correction of the personal data, should be addressed to:

**Executive Officer (District Council)**

**Islands District Office**

**Telephone No. : 2852 4297/2852 4317**