

Application for Community Involvement (CI) Fund
Wan Chai District Office
Organisation Registration Form

(1) Basic Particulars of Applicant Organisation

Name of Organisation : (Chinese) _____
 : (English) _____
 Registered/ : _____
 Recorded Address : _____
 Telephone : _____ Fax : _____

Type of Registration:

(Please attach a copy of registration document together with the application)

- ☐ Organisation under District Office/ :
 District Council _____
- ☐ Organisation registered under the
 Societies Ordinance
 (Please specify date of registration) : _____
- ☐ Owners' Corporation
 (Please specify date of registration) : _____
- ☐ Registered Company
 (Please specify date of registration) : _____
- ☐ Others (Please specify) : _____

Please specify if your organisation is a charitable institution or trust of a public character,
 which is exempt from tax under Section 88 of the Inland Revenue Ordinance:

☐ Yes (Please attach a copy of supporting document) ☐ No

(2) Mode of Operation

Service Objectives : _____

Target Group : _____

Appendix I

Sources of Recurrent Funding	Number of Members	Annual Membership Fees (per member)
<input type="checkbox"/> Social Welfare Department <input type="checkbox"/> The Community Chest <input type="checkbox"/> Revenue from Properties/ Services <input type="checkbox"/> Membership Fees <input type="checkbox"/> Others (Please specify: _____)	Wan Chai Residents: _____ Persons	\$ _____
	Non-Wan Chai Residents: _____ Persons	\$ _____

(3) Person-in-Charge of Organisation

Name : _____ Post : _____
Address : _____

Telephone : _____ Fax : _____

Chop of Organisation:

(4) Contact Person other than Person-in-Charge

Name : _____ Post : _____
Address : _____

Telephone : _____ Fax : _____

Note: The information provided will be used for evaluation of the applicant organisation's eligibility, liaison and documentation purposes by Wan Chai District Office.

Privacy Policy Statement

1. The personal data provided by means of this form will be used by the Home Affairs Department for purposes of handling matters relating to the use of the CI Fund as well as promoting community involvement activities and public participation in community affairs.
2. The personal data provided by means of this form may be disclosed to other government departments, bureaux and relevant persons and bodies for the purposes mentioned in paragraph 1 above.
3. The responsible officer(s) of the organisation has/have a right of access and correction with respect to personal data as provided for under the Personal Data (Privacy) Ordinance (Cap. 486). The right of access includes the right to obtain a copy of the personal data provided by the data subject in this form.
4. Enquiries concerning the personal data collected by means of this form, including access to and correction of personal data, should be addressed to:

District Secretary

Wan Chai District Office

2835 2005