

FORM 1
CLUBS (SAFETY OF PREMISES) ORDINANCE
(Chapter 376)

[reg. 3]

NOTICE OF APPEAL UNDER SECTION 13

Before completing this form read the note below.

To: Chairman of the Appeal Board

1. Full name of Appellant: _____

2. Address of Appellant: _____

_____ Telephone No.: _____

3. Address of Appellant or name and address of duly authorized representative for service if different from the above:

4. Details of decision appealed against:

(Attach copy of decision and indicate the particular aspect being the subject of the appeal)

Dated this _____ day of _____ 20 _____

Appellant.

Please note :

1. This form is to be used by a person who is aggrieved by a decision of the Secretary under section 6, 8, 9 or 10 of the Ordinance.
2. This form must be completed in accordance with the directions specified in the form and lodged with the Chairman of the Appeal Board at the office of the Registrar, High court before the expiry of 28 days after the service upon you of notice from the Secretary in respect of the decision you wish to appeal against.
3. At the same time that this notice is lodged you are required to serve a copy of the notice on the Secretary, personally, or by registered post addressed to the last known address of the Secretary and to furnish to the Secretary and the Chairman a statement specifying the particulars of the appeal which you seek to establish, including such particulars of evidence to be adduced, documents to be produced, names of witnesses to be called and other circumstances as may suffice to ensure that the Appeal Board and the Secretary are fully and fairly informed of the grounds on which the appeal is based. You may also be required to furnish further particulars or produce documents for the inspection of the Secretary.
4. You are advised to read the Clubs (Safety of Premises) Ordinance and the Clubs (Safety of Premises) (Appeal Board) regulations (Cap. 376 sub. Leg.) before lodging this notice of appeal.