

Official Declarations Administered by Government Department
(updated in December 2023)

(Note: This list is for reference only. For further details on administering the declarations/oaths featured therein, please contact the relevant government bureau/department.)

Bureau/ Department	Nature of Declarations/Oaths to be administered	Enquiry tel. no.
Education Bureau	(a) Personal particulars in relation to the application for Primary One Admission (b) Personal particulars in relation to the registration of placement assistant services	(a) School Places Allocation Section 2832 7700 (b) Regional Education Offices Hong Kong 2863 4646 Kowloon 3698 4108 New Territories East 2639 4876 New Territories West 2437 7272
Security Bureau	Application made to the Security and Guarding Services Industry Authority under the Security and Guarding Services Ordinance (Cap. 460)	2801 6181
Agriculture, Fisheries and Conservation Department	(a) Loss of deposits/any other receipts issued by AFCD (b) Matters relating to the import/export/possession of endangered species of animals and plants (c) Personal particulars in connection with the tenancy of market complexes (d) Application for registration as a veterinary surgeon (e) Complaint against a veterinary surgeon (f) Declaration/Oaths regarding land use and personal particulars under Farm Improvement Scheme of Sustainable Agricultural Development Fund.	General Registry 2150 6667 Endangered Species Protection Division 2150 6973 Wholesale Markets Division 2150 6701 Veterinary Surgeons Board Secretariat 2150 6693 Veterinary Surgeons Board Secretariat 2150 6696 Extension and Funds Division 2456 0143
Auxiliary Medical Services	Volunteer members administration	Auxiliary Medical Service Headquarters 2762 2033
Buildings Department	Application under the Building Safety Loan Scheme	Building Safety Loan Scheme 2626 1579
Department of Health	(a) Application for registration/ enrolment as medical practitioner (including full registration / provisional registration / limited registration / special registration and specialist registration) / dentist and specialist / registered nurse/ enrolled nurse/ midwife/ pharmacist/ medical laboratory technologist/ occupational therapist/ physiotherapist/ optometrist/ radiographer/ chiropractor/ registered Chinese medicine practitioner professionals (b) Application for transfer from Resident list to Non-resident list of General Register/ transfer from Non-resident list to Resident list of	Central Registration Office 2961 8649 / 2961 8650 Chinese Medicine Regulatory Office 2121 1888 / 3904 9130

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	<p>General Register (medical practitioners and dentists)</p> <p>(c) Application for sitting the Licensing Examination of the Medical Council of Hong Kong, Dental Council of Hong Kong and Nursing Council of Hong Kong</p> <p>(d) Application for sitting the Examination of the Midwives Council of Hong Kong</p> <p>(e) Application for sitting the Registration Examinations of the Pharmacy and Poisons Board of Hong Kong</p> <p>(f) Application for re-registration as a pharmacist / restoration to the register of medical practitioner/ dentists/ nurses/ midwives/ medical laboratory technologists/ occupational therapists/ physiotherapists / optometrists/ radiographers / chiropractors</p> <p>(g) Application for restoration to the roll of enrolled nurses</p> <p>(h) Complaints against the professional conduct of registered medical professionals/ dentists/ registered nurses/ enrolled nurses/ midwives/ medical laboratory technologists/ occupational therapists/ physiotherapists/ optometrists/ radiographers / chiropractors / listed Chinese medicine practitioners / registered Chinese medicine practitioners or licensed Chinese medicines traders</p> <p>(i) Application for undertaking the Chinese Medicine Practitioners Licensing Examination</p> <p>(j) Clarification and confirmation of information of the proprietary Chinese medicine (pCm) product in the application for registration</p> <p>(k) Complaints against licensed private healthcare facilities</p>	<p>Office for Regulation of Private Healthcare Facilities 3107 2667</p>
Electrical and Mechanical Services Department	Application for Registered Gas Installers	Gas Standards Office 2808 3683
Food and Environmental Hygiene Department	<p>(a) Statutory declarations to substantiate the relationship with the deceased in applications for exhumation permits</p> <p>(b) The relationship between two deceased in application for co-burial of skeletal remains or co-location of ashes</p> <p>(c) To declare the deceased was buried at location outside gazette cemeteries in connection with the application for exhumation or relocation of skeletal remains at places other than gazette cemeteries</p> <p>(d) The deceased has no legal representative or close relative or authorized agent of above persons in application for exhumation permit</p> <p>(e) The family of the deceased raised no objection against the cremation of the human remains or it is contrary to the will of the deceased</p> <p>(f) In application for change for permit holder of niche in Government columbaria or garden of remembrance, the other family members of the deceased whose ashes were deposited in the said niche raise no objection against the application to be permitted</p> <p>(g) The alias of the deceased in application for exhumation permit</p> <p>(h) In application for temporary storage service of cremains, the cremains of deceased were interred in a private columbarium in Hong Kong prior to the submission of application</p> <p>(i) In application for Cemeteries and Crematoria Services in Islands District, the deceased was an indigenous villager or Island District or a bona fide local resident or their minor children</p> <p>(j) Be responsible for any liabilities or related matters arising from the applications</p> <p>(k) Statutory declarations to substantiate the relationship with the tenants in applications for transfer of market stall tenancy</p> <p>(l) Statutory declarations to substantiate the relationship with the deceased in applications for succession of market stall tenancy</p> <p>(m) The alias of the deceased in application for succession of market</p>	<p>(a - j) 2572 5286 / 2364 5399</p> <p>(k - n) 2867 5150 / 2867 5537</p>

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	stalls tenancy (n) Statutory declarations required by FEHD for matters not limited to market tenancy, e.g. statutory declarations of personal financial position when tenants apply for payment of market rental by installments (o) Declaration on matters related to hawker licence (p) Statutory declarations to substantiate the relationship with the deceased in applications for claiming of ashes under the Private Columbaria Ordinance (q) Statutory declaration in connection with application for food business licences	(o) 2867 5935 / 2348 6944 (p) 2350 7319 (q) Licensing Offices Hong Kong & Islands 2879 5712 Kowloon 2729 1293 New Territories 3183 9234
Housing Department	(a) Personal particulars in relation to the application for public housing or Home Ownership Scheme (b) Loss of deposit/any other receipts issued by HD or refund purpose (c) Matters relating to well-off tenants policy (d) Matters relating to post-application procedures	2712 2712
Immigration Department	(a) Statutory declarations required by immigration/registration of persons/births, deaths & marriage offices/registries relating to the application for various documents processed by the department (b) Statutory declarations required by detainee of the Castle Peak Bay Immigration Centre for: (i) Legal aid application (ii) Application for appeal/bail (iii) Affirmation/affidavit of appeal and other legal documents (iv) Declaration of losing of official document (v) Declaration/affirmation/affidavit on any other matters	(a) 2824 6111 (b) 3693 8369 / 3693 8263
Inland Revenue Department	(a) Affidavit or account lodged under the Estate Duty Ordinance (b) Application for relief from stamp duty	IRD : Enquiries (a) 2594 3240 (b) 2594 3202 / 2594 3250
Intellectual Property Department	Official dealings of trademark, patent and design applications	Registries (Enquiries / Suggestions / Complaints) 2961 6901
Labour Department	(a) Matters relating to employment outside Hong Kong (b) Matters relating to employees' compensation (c) Declarations from eligible persons for ex-gratia payment from the Protection of Wages on Insolvency Fund	List of Offices Administering Official Declarations/Oaths
Lands Department	Land resumption matters	2231 3297
Land Registry	(a) Matters relating to verification of memorial pursuant to Regulation 7(a) of the Land Registration Regulations (Cap. 128A) (b) Matters relating to application for registration of owners as a corporation (c) Matters relating to application for subscription to the Property Alert	Deeds Lodgement Services (a) 3541 2200 Owners' Corporation

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	(d) Matters relating to application for Owner's Properties Information Check	services (b) 3741 2278 Property Alert (c) 3105 0000 Owner's Properties Information Check (d) 3105 0000
Legal Aid Department	Declaration/Oaths required for the purposes of application for legal aid and related legally aided court proceeding	2537 7677
Marine Department	(a) Processing of rehousing of boat dwellers, and matters relating to licensing of local crafts; (b) For matters pursuant to the Merchant Shipping (Registration Ordinance Cap. 415)	2542 3711 2852 4387
Official Receiver's Office	(a) Attestation of bankruptcy petition for debtor's petition (b) Affidavit required by any Ordinance to be made before or produced or delivered to or filed with the Official Receiver	2867 2448
Registration and Electoral Office	(a) Declaration of Secrecy <ul style="list-style-type: none"> • Section 93 of Electoral Affairs Commission (Electoral Procedure) (District Council) Regulation (Cap. 541F) • Section 95 of Electoral Affairs Commission (Electoral Procedure) (Legislative Council) Regulation (Cap. 541D) • Section 92 of Electoral Affairs Commission (Electoral Procedure) (Election Committee) Regulation, (Cap. 541I) • Section 69 of Electoral Procedure (Chief Executive Election) Regulation (Cap. 541J) (b) Statutory declaration A person or organisation applying for the conduct of exit poll on the polling day of an election/by-election must make a statutory declaration by virtue of the Oaths and Declarations Ordinance (Cap.11) to abide by the relevant terms and the guidelines governing the conduct of exit poll	(a) 2891 1001 (b) 3580 2605
Social Welfare Department	(a) Relinquishment of parent rights and consent to adoption (b) Clients applying for social welfare service/social security benefit provided by Social Welfare Department	List of Offices Administering Official Declarations/Oaths 2892 5621
Office of the Communications Authority	(a) Application for Television Programme Service Licence under Broadcasting Ordinance (Cap. 562) (b) Persons regarded as Fit and Proper for Television Programme Service Licence (c) Disqualified Persons for Television Programme Service Licensee (d) Number of hotels pursuant to licence conditions of an Other Licensable Television Programme Service Licence	2961 6414
Trade and Industry Department	Statutory Declaration for Exports of Antiques	Factory Registration and Origin Certification Branch 2398 5545
Transport Department	Personal particulars of applicants in connection with applications for direct issue of HK full driving licenses	2804 2693 / 2804 2600
Treasury	Statutory declaration in connection with applications for pension-benefits	Pensions Enquiry Office 3847 8300
Working Family and Student Financial	Application matters relating to Working Family Allowance Scheme and financial assistance for students at pre-primary, primary and secondary	Student Finance Office : 2802 2345 (assistance

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Assistance Agency	education levels	schemes at pre-primary, primary and secondary education levels) Working Family Allowance Office : 2558 3000