

Official Declarations Administered by Government Department
(updated in February 2024)

(Note: This list is for reference only. For further details on administering the declarations/oaths featured therein, please contact the relevant government bureau/department.)

Bureau/ Department	Nature of Declarations/Oaths to be administered	Enquiry tel. no.
Education Bureau	(a) Personal particulars in relation to the application for Primary One Admission (b) Personal particulars in relation to the registration of placement assistant services	(a) School Places Allocation Section 2832 7700 (b) Regional Education Offices Hong Kong 2863 4646 Kowloon 3698 4108 New Territories East 2639 4876 New Territories West 2437 7272
Security Bureau	Application made to the Security and Guarding Services Industry Authority under the Security and Guarding Services Ordinance (Cap. 460)	2801 6181
Agriculture, Fisheries and Conservation Department	(a) Loss of deposits/any other receipts issued by AFCD (b) Matters relating to the import/export/possession of endangered species of animals and plants (c) Application for registration as a veterinary surgeon (d) Complaint against a veterinary surgeon (e) Declaration/Oaths regarding land use and personal particulars under Farm Improvement Scheme of Sustainable Agricultural Development Fund	General Registry 2150 6667 Endangered Species Protection Division 2150 6973 Veterinary Surgeons Board Secretariat 2150 6693 Veterinary Surgeons Board Secretariat 2150 6696 Extension and Funds Division 2456 0143
Auxiliary Medical Services	Volunteer members administration	Auxiliary Medical Service Headquarters 2762 2033
Buildings Department	Application under the Building Safety Loan Scheme	Building Safety Loan Scheme 2626 1579
Department of Health	(a) Application for registration/ enrolment as medical practitioner (including full registration / provisional registration / limited registration / special registration and specialist registration) / dentist and specialist / registered nurse/enrolled nurse/ midwife/ pharmacist/ medical laboratory technologist/ occupational therapist/ physiotherapist/ optometrist/ radiographer/ chiropractor/ registered Chinese medicine practitioner professionals (b) Application for transfer from Resident list to Non-resident list of General Register/ transfer from Non-resident list to Resident list of General Register (medical practitioners and dentists) (c) Application for sitting the Licensing Examination of the Medical Council of Hong Kong, Dental Council of Hong Kong and Nursing	Central Registration Office 2961 8649 / 2961 8650 Chinese Medicine Regulatory Office (a) Chinese Medicine Practitioners Licensing Examination 2121 1888

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	<p>Council of Hong Kong</p> <p>(d) Application for sitting the Examination of the Midwives Council of Hong Kong</p> <p>(e) Application for sitting the Registration Examinations of the Pharmacy and Poisons Board of Hong Kong</p> <p>(f) Application for re-registration as a pharmacist / restoration to the register of medical practitioner/ dentists/ nurses/ midwives/ medical laboratory technologists/ occupational therapists/ physiotherapists / optometrists/ radiographers / chiropractors</p> <p>(g) Application for restoration to the roll of enrolled nurses</p> <p>(h) Complaints against the professional conduct of registered medical professionals/ dentists/ registered nurses/ enrolled nurses/ midwives/ medical laboratory technologists/ occupational therapists/ physiotherapists/ optometrists/ radiographers / chiropractors / listed Chinese medicine practitioners / registered Chinese medicine practitioners or licensed Chinese medicines traders</p> <p>(i) Application for undertaking the Chinese Medicine Practitioners Licensing Examination</p> <p>(j) Clarification and confirmation of information of the proprietary Chinese medicine (pCm) product in the application for registration</p> <p>(k) Complaints against licensed private healthcare facilities</p>	<p>(b) Registration of proprietary Chinese medicines 3904 9130</p> <p>Office for Regulation of Private Healthcare Facilities 3107 2667</p>
Electrical and Mechanical Services Department	Application for Registered Gas Installers	Gas Standards Office 2808 3683
Food and Environmental Hygiene Department	<p>(a) Statutory declarations to substantiate the relationship with the deceased in applications for exhumation permits</p> <p>(b) The relationship between two deceased in application for co-burial of skeletal remains or co-location of ashes</p> <p>(c) To declare the deceased was buried at location outside gazette cemeteries in connection with the application for exhumation or relocation of skeletal remains at places other than gazette cemeteries</p> <p>(d) The deceased has no legal representative or close relative or authorized agent of above persons in application for exhumation permit</p> <p>(e) The family of the deceased raised no objection against the cremation of the human remains or it is contrary to the will of the deceased</p> <p>(f) In application for change for permit holder of niche in Government columbaria or garden of remembrance, the other family members of the deceased whose ashes were deposited in the said niche raise no objection against the application to be permitted</p> <p>(g) The alias of the deceased in application for exhumation permit</p> <p>(h) In application for temporary storage service of cremains, the cremains of deceased were interred in a private columbarium in Hong Kong prior to the submission of application</p> <p>(i) In application for Cemeteries and Crematoria Services in Islands District, the deceased was an indigenous villager or Island District or a bona fide local resident or their minor children</p> <p>(j) Be responsible for any liabilities or related matters arising from the applications</p> <p>(k) In application for scattering the cremated human ashes of the Deceased in garden of remembrance or in Hong Kong Waters, there is no disagreement from Deceased's close relative(s)</p> <p>(l) In application for change for holder of urns/coffins in Wo Hop Shek Cemetery, be responsible for any liabilities or related matters arising from the applications</p> <p>(m) Statutory declarations to substantiate the relationship with the deceased in applications for claiming of ashes under the Private</p>	List of Offices Administering Official Declarations / Oaths

Bureau/ Department	Nature of Declarations/Oaths to be administered	Enquiry tel. no.
	<p>Columbaria Ordinance</p> <p>(n) Statutory declarations to substantiate the relationship with the tenants in applications for transfer of market stall tenancy</p> <p>(o) Statutory declarations to substantiate the relationship with the deceased in applications for succession of market stall tenancy</p> <p>(p) The alias of the deceased in applications for succession of market stalls tenancy</p> <p>(q) Statutory declarations required by FEHD for matters not limited to market tenancy, e.g. statutory declarations of personal financial position when tenants apply for payment of market rental by installments</p> <p>(r) Declaration required by FEHD for hawker licensing related matters</p> <p>(s) Statutory declaration in connection with application for food business licences that the applicant does not have any business connection with the former licensee or his/her business partner/proprietor of the premises under application</p>	
Housing Department	<p>(a) Personal particulars in relation to the application for public housing or Home Ownership Scheme</p> <p>(b) Loss of deposit/any other receipts issued by HD or refund purpose</p> <p>(c) Matters relating to well-off tenants policy</p> <p>(d) Matters relating to post-application procedures</p>	2712 2712
Immigration Department	<p>(a) Statutory declarations required by immigration/registration of persons/births, deaths & marriage offices/registries relating to the application for various documents processed by the department</p> <p>(b) Statutory declarations required by detainee of the Castle Peak Bay Immigration Centre for:</p> <p>(i) Legal aid application</p> <p>(ii) Application for appeal/bail</p> <p>(iii) Affirmation/affidavit of appeal and other legal documents</p> <p>(iv) Declaration of losing of official document</p> <p>(v) Declaration/affirmation/affidavit on any other matters</p> <p>For relevant information, please visit the Immigration Department Website</p>	<p>Statutory Declarations</p> <p>(a) 2824 6111</p> <p>(b) 3693 8369 / 3693 8263</p>
Inland Revenue Department	<p>(a) Affidavit or account lodged under the Estate Duty Ordinance</p> <p>(b) Application for relief from stamp duty</p>	<p>IRD : Enquiries</p> <p>(a) 2594 3240</p> <p>(b) 2594 3202 / 2594 3250</p>
Intellectual Property Department	Official dealings of trademark, patent and design applications	<p>Registries (Enquiries / Suggestions / Complaints)</p> <p>2961 6901</p>
Labour Department	<p>(a) Matters relating to employment outside Hong Kong</p> <p>(b) Matters relating to employees' compensation</p> <p>(c) Declarations from eligible persons for ex-gratia payment from the Protection of Wages on Insolvency Fund</p>	<p>List of Offices Administering Official Declarations/Oaths</p>
Lands Department	<p>(a) Small House applications</p> <p>(b) Land resumption and compensation matters</p> <p>(c) Rent concession applications for land of Tso/Tong</p> <p>(d) Registration of ex-gratia allowance for fishermen</p> <p>(e) Matters of Underlease under Government Built Housing Scheme</p>	2231 3297

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Transport Department	(a) Personal particulars of applicants in connection with applications for direct issue of HK full driving licenses (b) Applications for vehicle registration, Movement Permit for a classic car or International Circulation Permit (Non-Mainland/Macau) where the supporting documents are translated in Chinese or English (c) Application for vehicle registration for the purpose of declaring the vehicle has never been registered outside Hong Kong prior to importation into Hong Kong for sale (d) Application for cancellation of vehicle registration, where an original hardcopy of the bill of lading in respect of the vehicle is not available (e) Scrapping details of the vehicle in relation to the application for Ex-gratia Payment Scheme for phasing out EURO IV Diesel Commercial Vehicles (f) Declaration of the relationship between the applicant and the address proof owner/registered vehicle owner in relation to application for Lantau Closed Road Permit.	(a) 2804 2693 / 2804 2600 (b)-(d) 2804 2638/ 2804 2600 (e) 2527 1041/ 2804 1797 (f) 2399 2444 / 2804 2600
Treasury	Statutory declaration in connection with applications for pension-benefits	Pensions Enquiry Office 3847 8300
Working Family and Student Financial Assistance Agency	Application matters relating to Working Family Allowance Scheme and financial assistance for students at pre-primary, primary and secondary education levels	Working Family Allowance Office : 2558 3000 Student Finance Office : 2802 2345 (assistance schemes at pre-primary, primary and secondary education levels)