

Official Declarations Administered by Government Department
(updated in September 2018)

(Note: This list is for reference only. For further details on administering the declarations/oaths featured therein, please contact the relevant government bureau/department.)

Bureau/ Department	Nature of Declarations/Oaths to be administered	Enquiry tel. no.
Commerce and Economic Development Bureau	Application for ex-gratia payment under the Travel Industry Compensation Fund, pursuant to regulations under the Travel Agents Ordinance (Cap. 218)	3151 7945
Education Bureau	Personal particulars in relation to Primary One Admission	2832 7700
Security Bureau	Application made to the Security and Guarding Services Industry Authority under the Security and Guarding Services Ordinance (Cap. 460)	2801 6181
Agriculture, Fisheries and Conservation Department	(a) Loss of deposits/any other receipts issued by AFCD (b) Registration of owners (pesticide dealers) (c) Matters relating to the export of endangered species of animals and plants (d) Personal particulars in connection with the tenancy of market complexes (e) Application for registration as a veterinary surgeon (f) Complaint against a veterinary surgeon	2150 6667
Auxiliary Medical Services	Volunteer members administration	2762 2033
Buildings Department	Application under the Building Safety Loan Scheme	2626 1579
Department of Health	(a) Application for registration/ enrolment as medical practitioner (including full registration / provisional registration / limited registration and specialist registration) / dentist and specialist / registered nurse/ enrolled nurse/ midwife/ pharmacist/ medical laboratory technologist/ occupational therapist/ physiotherapist/ optometrist/ radiographer/ chiropractor/ registered Chinese medicine practitioner professionals (b) Application for transfer from Resident list to Non-resident list of General Register/ transfer from Non-resident list to Resident list of General Register (medical practitioners and dentists) (c) Application for sitting the Licensing Examination of the Medical Council of Hong Kong, Dental Council of Hong Kong and Nursing Council of Hong Kong (d) Application for sitting the Examination of the Midwives Council of Hong Kong (e) Application for sitting the Registration Examinations of the Pharmacy and Poisons Board of Hong Kong (f) Application for restoration to the register of medical practitioner/ dentists/ nurses/ midwives/ pharmacists/ medical laboratory technologists/ occupational therapists/ physiotherapists / optometrists/ radiographers / chiropractors (g) Application for restoration to the roll of enrolled nurses (h) Complaints against the professional conduct of registered medical professionals/ dentists/ registered nurses/ enrolled nurses/ midwives/ medical laboratory technologists/ occupational therapists/ physiotherapists/ optometrists/ radiographers / chiropractors or licensed Chinese medicines traders (i) Application for undertaking the Chinese Medicine Practitioners Licensing Examination (j) Clarification and confirmation of information of the proprietary	Boards & Councils Office (Central Registration Office) 2961 8649 / 2961 8650 Chinese Medicine Division 2121 1888 / 3904 9130

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	Chinese medicine (pCm) product in the application for registration	
Electrical and Mechanical Services Department	Application for Registered Gas Installers	2808 3683
Food and Environmental Hygiene Department	<ul style="list-style-type: none"> (a) Statutory declarations to substantiate the relationship with the deceased in applications for exhumation permits (b) The relationship between two deceased in application for co-burial of skeletal remains or co-location of ashes (c) To declare the deceased was buried at location outside gazette cemeteries in connection with the application for exhumation or relocation of skeletal remains at places other than gazette cemeteries (d) The deceased has no legal representative or close relative or authorized agent of above persons in application for exhumation permit (e) The family of the deceased raised no objection against the cremation of the human remains or it is contrary to the will of the deceased (f) In application for change for permit holder of niche in Government columbaria or garden of remembrance, the other family members of the deceased whose ashes were deposited in the said niche raise no objection against the application to be permitted (g) The alias of the deceased in application for exhumation permit (h) In application for temporary storage service of cremains, the cremains of deceased were interred in a private columbarium in Hong Kong prior to the submission of application (i) In application for Cemeteries and Crematoria Services in Islands District, the deceased was an indigenous villager or Island District or a bona fide local resident or their minor children (j) Be responsible for any liabilities or related matters arising from the applications (k) Statutory declarations to substantiate the relationship with the tenants in applications for transfer of market stall tenancy (l) Statutory declarations to substantiate the relationship with the deceased in applications for succession of market stall tenancy (m) The alias of the deceased in application for succession of market stalls tenancy (n) Statutory declarations required by FEHD for matters not limited to market tenancy, e.g. statutory declarations of personal financial position when tenants apply for payment of market rental by installments (o) Statutory declarations to substantiate the relationship with the deceased in applications for claiming of ashes under the Private Columbaria Ordinance 	<p>(a - j) 2572 5286 / 2364 5399</p> <p>(k - n) 2867 5150</p> <p>(o) 2892 2731</p>
Housing Department	<ul style="list-style-type: none"> (a) Personal particulars in relation to the application for public housing or Home Ownership Scheme (b) Loss of deposit/any other receipts issued by HD or refund purpose (c) Matters relating to well-off tenants policy (d) Matters relating to post-application procedures 	2712 2712
Immigration Department	<ul style="list-style-type: none"> (a) Statutory declarations required by immigration/registration of persons/births, death & marriage offices/registries relating to the application for various documents processed by the department (b) Legal aid application for detainee (c) Application for appeal/bail (d) Affirmation/affidavit of appeal and other legal documents (e) Declaration of losing of official document (f) Declaration/affirmation/affidavit on any other matters related to the detainee 	<p>(a) 2824 6111</p> <p>(b - f) 3693 8280 / 3693 8263</p>

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Inland and Revenue Department	(a) Affidavit or account lodged under the Estate Duty Ordinance (b) Application for relief from stamp duty	(a) 2594 3240 (b) 2594 3167 / 2594 3250
Intellectual Property Department	Official dealings of trademark, patent and design applications	2961 6901
Labour Department	(a) Matters relating to employment outside Hong Kong or employment agencies (b) Matters relating to employees' compensation (c) Declarations from eligible persons for ex-gratia payment from the Protection of Wages on Insolvency Fund (d) Application for subsidy under the Work Incentive Transport Subsidy Scheme	(a) 2115 3667 (b - d) 2717 1771
Lands Department	Land resumption matters	2231 3297
Land Registry	(a) Matters relating to Owner's Properties Information Check service (b) Matters relating to verification of memorial pursuant to Regulation 7(a) of the Land Registration Regulations (c) Matters relating to application for subscription to e-Alert Service	3105 0000
Marine Department	(a) Processing of rehousing of boat dwellers, and matters relating to licensing of local crafts; (b) For matters pursuant to the Merchant Shipping (Registration Ordinance Cap. 415)	2542 3711
Official Receiver's Office	Attestation of bankruptcy petition for debtor's petition	2867 2448
Registration and Electoral Office	(a) Declaration of Secrecy <ul style="list-style-type: none"> • Section 94 of Electoral Affairs Commission (Electoral Procedure) (District Council) Regulation (Cap. 541F) • Section 95 of Electoral Affairs Commission (Electoral Procedure) (Legislative Council) Regulation (Cap. 541D) • Section 92 and 93 of Electoral Affairs Commission (Electoral Procedure) (Election Committee) Regulation, (Cap. 541I) • Section 69 of Electoral Procedure (Chief Executive Election) Regulation (Cap. 541J) (b) Statutory declaration A person or organization applying for conduct of exit poll has to make a statutory declaration to abide by the terms and guidelines governing the conduct of exit poll by virtue of the Oaths and Declarations Ordinance	(a) 2827 5165 (b) 3580 2605
Social Welfare Department	(a) Relinquishment of parent rights and consent to adoption (b) Clients applying for social welfare service/social security benefit	2892 5621
Office of the Communications Authority	(a) Application for Television Programme Service Licence under Broadcasting Ordinance (Cap. 562) (b) Persons regarded as Fit and Proper for Television Programme Service Licence (c) Disqualified Persons for Television Programme Service Licensee (d) Number of hotels pursuant to licence conditions of an Other Licensable Television Programme Service Licence	2961 6414
Trade and Industry Department	Statutory Declaration for Exports of Antiques	2398 5545
Transport Department	Personal particulars of applicants in connection with applications for direct issue of HK full driving licenses	2804 2693 / 2804 2600
Treasury	Statutory declaration in connection with applications for death gratuity	2829 5113

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	and other pension-benefits	
Water Supplies Department	To take oaths and declarations to consumers with financial difficulties	2829 4611 / 2829 4600
Working Family and Student Financial Assistance Agency	Matters relating to grants and loans for students at different education levels and working family allowance	Student Finance Office : 2152 9000 Working Family Allowance Office : 2558 3000