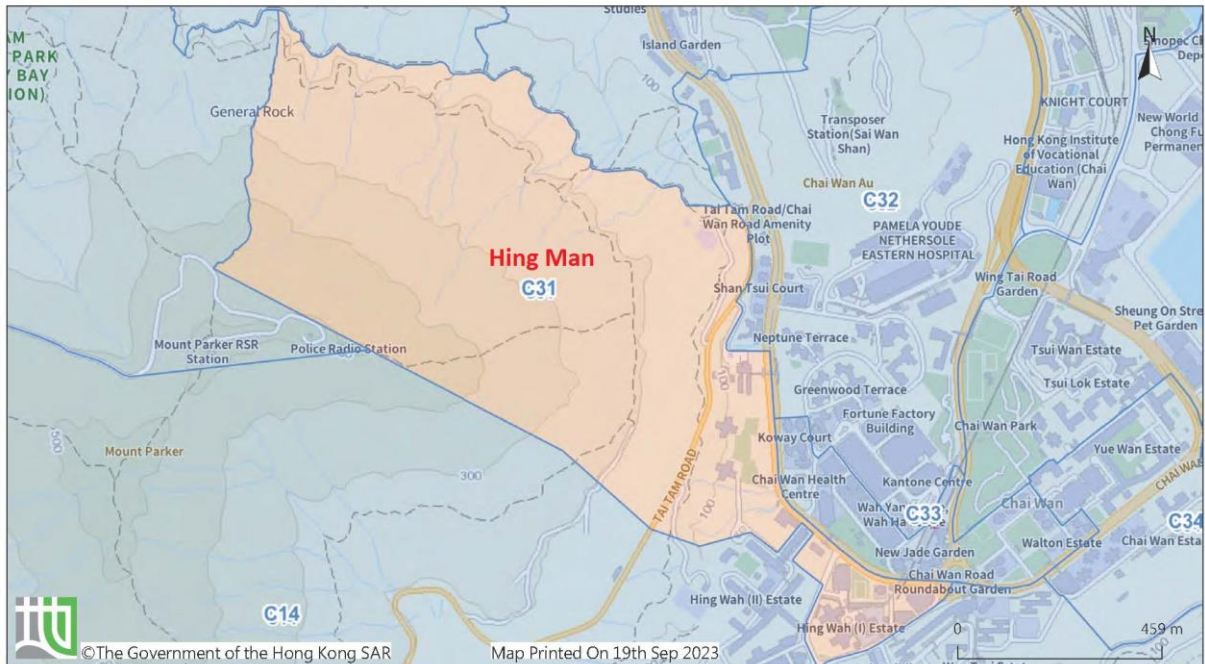# Information on Sub-district Care Teams

District：Eastern

Sub-district：Hing Man   [Sub-district boundary map attached]

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Note: The use of this map is subject to the Terms and Conditions and the IP Rights Notice of GeoInfo Map.

Operating organisation：   Cultural and Recreational Services Centre
Partnering organisation(s)：/

Communication Channels of the Care Team：

Telephone:	6705 6312
Email:	hmc312023@gmail.com
Whatsapp:	6705 6312

List of Care Team members：

Captain：	Mr Lau Hing Yeung
Vice-captain：	Ms Wong Po Wa

Members：	Mr Wong Yim Fat
	Ms Lau Chi Man
	Ms Cheung Ho Yan
	Ms Au Siu Ying
	Ms Tan Rifen
	Ms Xian Zhi Min
	Mr Kwan Wing Chi
	Mr Chow Chi Hung
	Ms Cai Xiaqiu

Summary of Services for the Sub-district：

A. Mandatory Services

1. Community Care

Service requirement	Key Performance Indicator (KPI)
(a) Set up communication channels of the Care Team with at least 2 channels, such as telephone, email, social media, instant messaging software, etc.	The relevant channels shall be opened within three weeks until the end of the funding agreement.
(b) Widely publicise the communication channels and services of the Care Team to the residents of the sub-district.	Publicise the communication channels and services of the Care Team in the sub-district, covering no less than 90% of the residents of the sub-district within three months after the funding agreement takes effect.
(c) Establish a liaison network with the residents of the sub-district, facilitating the residents to contact the Care Team and assisting the Government to deliver information to the residents so as to strengthen ties with the residents.	Distribute in a timely manner the important information provided by the Government through the liaison network between the Care Team and the residents of the sub-district as required by the Government or as needed. Within one year after the funding agreement takes effect, the established liaison network shall cover not less than 20% of the households of the sub-district.

Service requirement	Key Performance Indicator (KPI)
(d) Visit/contact elderly households in the sub-district, establish contacts, and provide basic services for the elderly, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the elderly in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to 700 elderly households.
(e) Visit/contact other households in need in the sub-district, establish contacts, and provide basic services for the households, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the households in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to 1 000 households in need.
(f) Depending on the circumstances of the sub-district, provide home or other support services to those in need (such as simple home repairs/cleaning, health talks, "Share and Care" activities like collection of old clothes for donation, recruiting and training residents to be volunteers to serve other people in need, etc.).	Provide simple home repairs services or cleaning services to those in need 300 times.

2. Assistance in Emergencies

Service Requirement	Key Performance Indicator (KPI)
(a) When there is a sudden incident/emergency/disaster in the district, care for the needs of the affected people and provide appropriate assistance, and forward important information to the residents as required by the Government.	Provide services up to 4 times as required by the Government.
(b) Provide emergency support for new policies/services of the Government or public organisations, such as assisting those in need to make applications (especially online applications), assisting in the distribution of materials or information, etc.	Provide services up to 4 times as required by the Government.

B. Add-on Services

Service requirement	Key Performance Indicator (KPI)
(a) Provide health information to the elderly and organise health check-up services (e.g. blood pressure measurement, body weight measurement, etc.) for the elderly in the sub-district.	Blood pressure and body weight measurement services 96 times
(b) Organise talks to promote the Basic Law, the National Security Law, rule of law education and sense of national identity to enhance the residents' understanding.	Talk 2 times Number of participants: 400 in total
(c) Organise large-scale festive activities in the sub-district to celebrate the anniversary of the establishment of the HKSAR, the National Day, Father's and Mother's Days, the Mid-Autumn Festival, etc. to enhance the residents' understanding of Chinese culture and festive atmosphere and intimacy.	1. Festive activities in celebration of the Lunar New Year or Father's and Mother's Days or the anniversary of the establishment of the HKSAR or the National Day or other festive activities 6 times Number of participants: 1 200 in total 2. Tea gathering in celebration of the

Service requirement	Key Performance Indicator (KPI)
	anniversary of the establishment of the HKSAR, the Dragon Boat Festival and Father's and Mother's Days 2 times Number of participants: 720 in total 3. One-day local tour 2 times Number of participants: 160 in total
(d) Organise meaningful parent-child or youth or other activities.	"Collage DIY at Mid-Autumn Festival", "Draw an interesting Easter Egg", etc. 2 times Number of participants: 2 000 in total