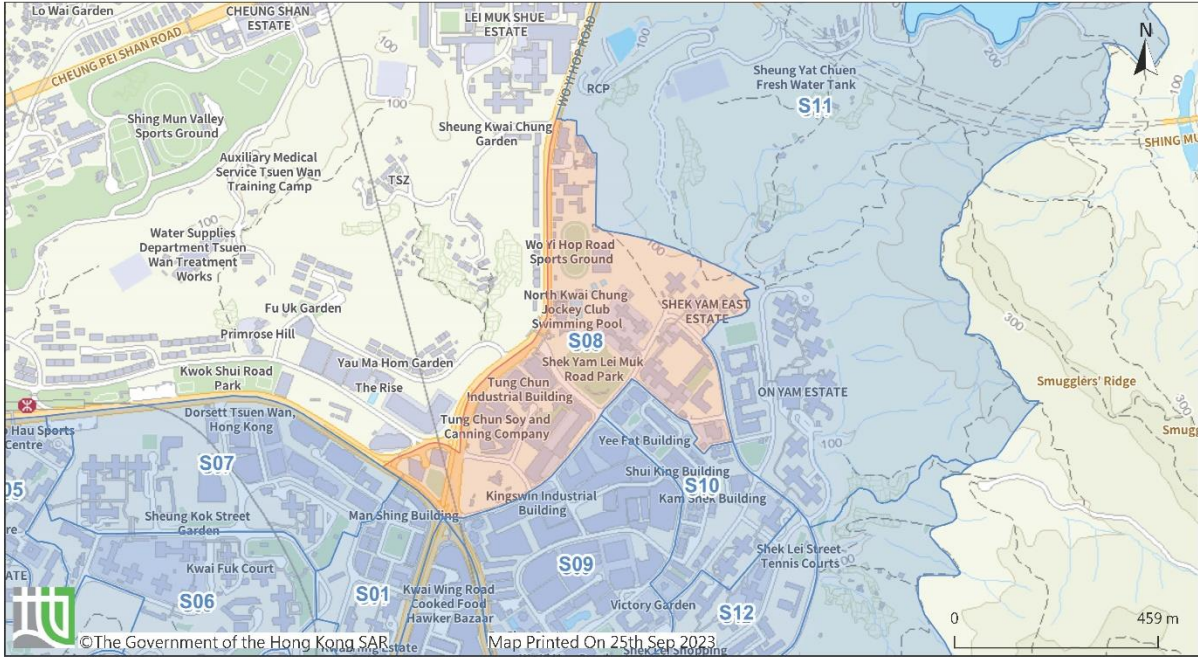


Information on Sub-district Care Teams

District : Kwai Tsing

Sub-district : Shek Yam [Sub-district boundary map attached]



Operating organisation : Friends Forever Shek Yam

Partnering organisation(s) : 香港東莞同鄉總會

Communication Channels of the Care Team :

Telephone :	6707 6432
Email :	friendsforevershekyam@gmail.com
Whatsapp :	6707 6432
WeChat :	SHEKYAM_FD

List of Care Team members :

Captain :	Miss WONG Shuk Man
Vice-captain :	Ms LEUNG Siu Yin

Members :	<p>Ms LIU Qiong</p> <p>Mr HUI Po Shing</p> <p>Mr CHENG Wing Wah</p> <p>Ms HO Audrey</p> <p>Mr TANG Tsz Kit Ray</p> <p>Mr SUEN Wing Lok</p> <p>Mr WONG Ho Wing</p> <p>Mr MA Ka Chun</p> <p>Mr CHO Chi Man</p>
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Summary of Services for the Sub-district :

A. Mandatory Services

1. Community Care

Service requirement	Key Performance Indicator (KPI)
(a) Set up communication channels of the Care Team with at least 2 channels, such as telephone, email, social media, instant messaging software, etc.	The relevant channels shall be opened within three weeks after the funding agreement takes effect, and shall be maintained until the end of the funding agreement.
(b) Widely publicise the communication channels and services of the Care Team to the residents of the sub-district.	Publicise the communication channels and services of the Care Team in the sub-district, covering no less than 90% of the residents of the sub-district within three months after the funding agreement takes effect.
(c) Establish a liaison network with the residents of the sub-district, facilitating the residents to contact the Care Team and assisting the Government to deliver information to the residents so as to strengthen ties with the residents.	Distribute in a timely manner the important information provided by the Government through the liaison network between the Care Team and the residents of the sub-district as required by the Government or as needed. Within one year after the funding agreement takes effect, the established liaison network shall cover not less than 15% of the households of the sub-district.

Service requirement	Key Performance Indicator (KPI)
<p>(d) Visit/contact elderly households in the sub-district, establish contacts, and provide basic services for the elderly, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the elderly in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.</p>	<p>Provide information/services to at least 400 elderly households.</p>
<p>(e) Visit/contact other households in need in the sub-district, establish contacts, and provide basic services for the households, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the households in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.</p>	<p>Provide information/services to at least 450 households in need.</p>

<p>(f) Depending on the circumstances of the sub-district, provide home or other support services to those in need (such as simple home repairs/cleaning, health talks, “Share and Care” activities like collection of old clothes for donation, recruiting and training residents to be volunteers to serve other people in need, etc.).</p>	<p>(i) Organise 1 session of health check day cum seminar on diet for health preservation for 200 elderly people/people in need</p> <p>(ii) Organise 2 sessions of influenza/COVID-19 vaccination for 200 elderly people/people in need in the community</p> <p>(iii) Organise 16 sessions of community health stations (200 people per session)</p>
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2. Assistance in Emergencies

Service Requirement	Key Performance Indicator (KPI)
<p>(a) When there is a sudden incident/emergency/disaster in the district, care for the needs of the affected people and provide appropriate assistance, and forward important information to the residents as required by the Government.</p>	<p>Provide services up to 4 times as required by the Government</p>
<p>(b) Provide emergency support for new policies/services of the Government or public organisations, such as assisting those in need to make applications (especially online applications), assisting in the distribution of materials or information, etc.</p>	<p>Provide services up to 4 times as required by the Government</p>

B. Add-on Services

Service requirement	Key Performance Indicator (KPI)
(a) Organise activities related to national education, understanding of the Basic Law, understanding of the National Security Law, etc.	4 times (with an estimation of participation of 400-480 residents in total)
(b) Organise carnivals in celebration of Hong Kong's return to the Motherland	2 times (with a target of 800 participants)
(c) Organise environmental protection tours to encourage protection of environment	2 times (with a target of participation of 200 residents)
(d) Spread Love · Distribute Gift Packs · Celebrate the National Day - gift packs for the residents	With a target of participation of 1000 residents
(e) Plastic bottle recycling scheme	Organise at least 10 times of plastic bottle recycling activities (with a target of participation of 1000-1200 residents)