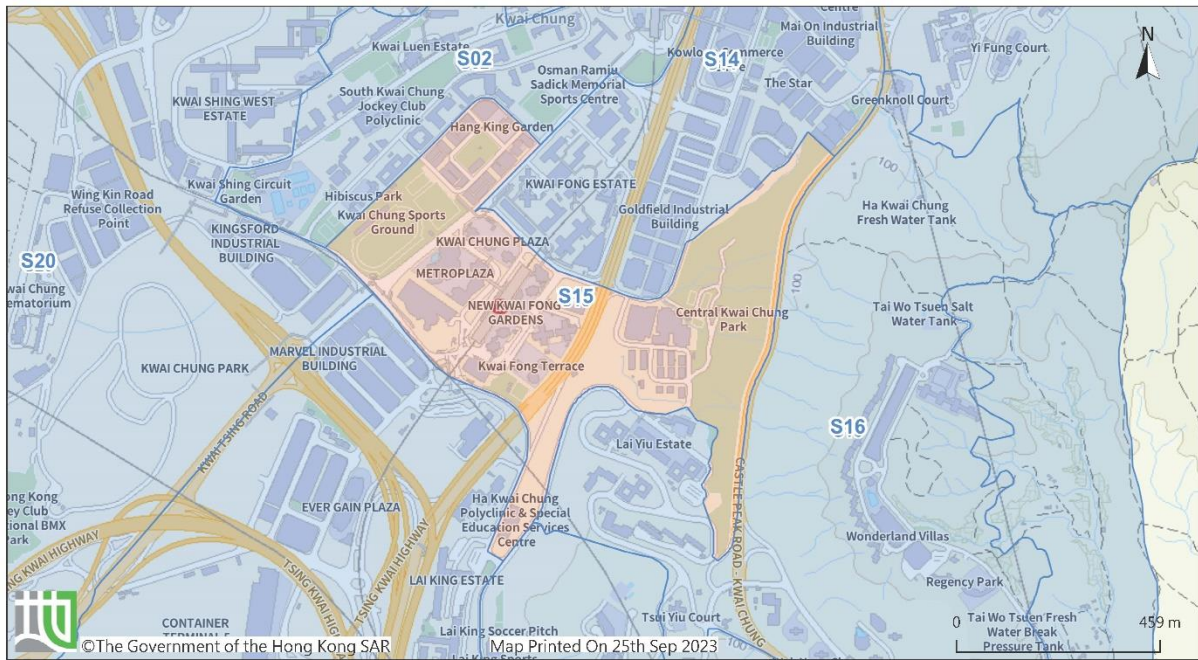


## Information on Sub-district Care Teams

District : Kwai Tsing

Sub-district : Hing Fong [Sub-district boundary map attached]



Operating organisation : The Federation of Hing Fong Owners

Partnering organisation(s) : /

Communication Channels of the Care Team :

Telephone :	6365 4801
Email :	hfcareteam@gmail.com
Whatsapp :	6365 4801
Facebook :	興芳區關愛隊

**List of Care Team members :**

Captain :	Ms TANG Lai Ling
Vice-captain :	Mr CHEN Jiang
Members :	Mr LI Xichun Mr CHEN Linfa Mr TSOI Wing Chi Mr LAU Kai On Ms NGAI Hung Mr WONG Man Kit Mr LING Yuen Chi Ms IP Kwong Ying Ms CHAN Lai Fun Ms WONG Wa Ying

**Summary of Services for the Sub-district :****A. Mandatory Services****1. Community Care**

Service requirement	Key Performance Indicator (KPI)
(a) Set up communication channels of the Care Team with at least 2 channels, such as telephone, email, social media, instant messaging software, etc.	The relevant channels shall be opened within three weeks after the funding agreement takes effect, and shall be maintained until the end of the funding agreement.
(b) Widely publicise the communication channels and services of the Care Team to the residents of the sub-district.	Publicise the communication channels and services of the Care Team in the sub-district, covering no less than 90% of the residents of the sub-district within three months after the funding agreement takes effect.

Service requirement	Key Performance Indicator (KPI)
<p>(c) Establish a liaison network with the residents of the sub-district, facilitating the residents to contact the Care Team and assisting the Government to deliver information to the residents so as to strengthen ties with the residents.</p>	<p>Distribute in a timely manner the important information provided by the Government through the liaison network between the Care Team and the residents of the sub-district as required by the Government or as needed. Within one year after the funding agreement takes effect, the established liaison network shall cover not less than 15% of the households of the sub-district.</p>
<p>(d) Visit/contact elderly households in the sub-district, establish contacts, and provide basic services for the elderly, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the elderly in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.</p>	<p>Provide information/services to at least 300 elderly households.</p>
<p>(e) Visit/contact other households in need in the sub-district, establish contacts, and provide basic services for the households, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the households in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.</p>	<p>Provide information/services to at least 400 households in need, which include:</p> <ul style="list-style-type: none"> <li>(i) ID photo taking service (at least 400 households in need)</li> <li>(ii) Blood glucose level measuring service (at least 200 households in need)</li> </ul>

Service requirement	Key Performance Indicator (KPI)
(f) Depending on the circumstances of the sub-district, provide home or other support services to those in need (such as simple home repairs/cleaning, health talks, “Share and Care” activities like collection of old clothes for donation, recruiting and training residents to be volunteers to serve other people in need, etc.).	(i) Arrange talk on eye health for 300 people.  (ii) Provide cleaning services to 30 private buildings.

## 2. Assistance in Emergencies

Service Requirement	Key Performance Indicator (KPI)
(a) When there is a sudden incident/emergency/disaster in the district, care for the needs of the affected people and provide appropriate assistance, and forward important information to the residents as required by the Government.	Provide services up to 4 times as required by the Government
(b) Provide emergency support for new policies/services of the Government or public organisations, such as assisting those in need to make applications (especially online applications), assisting in the distribution of materials or information, etc.	Provide services up to 4 times as required by the Government

## B. Add-on Services

Service requirement	Key Performance Indicator (KPI)
(a) "Enrich Your Health Knowledge" Thematic Talk	4 times (with a target of 600 participants)
(b) Understand the Basic Law and the National Security Law	(i) Mobile promotional booth: 2 times (with an estimation of 500 participants in total)  (ii) Thematic talk: 2 times (with an estimation of 200 participants in total)  (iii) Quiz competition: 2 times (with an estimation of 400 participants in total)
(c) (i) "Let's Celebrate HKSAR's Anniversary" – National Education Day  (ii) "Share and Care at a Joyous Festival"  (iii) "A Joyous Spring Festival – Best of Luck in the New Year"	(i) 2 times (with a target of 400 participants in total)  (ii) 2 times, which include distribution of gift packs (2 times with 3000 participants in total) and conducting a lantern carnival (2 times with 400 participants in total) each time.  (iii) 2 times (with a target of 300 participants in total)
(d) Promotion and education to raise residents' awareness of maintaining a hygienic environment and tackling hygiene black spots in the sub-district	(i) Street booths: 8 times (with a target of reaching about 1600 people in total)  (ii) SMS message: 2 times
(e) "Care for the Community – Home Repairs Scheme"	(i) Home repairs services: 50 households in total  (ii) Volunteer training: 4 sessions (recruit and train 50 new volunteers)

Service requirement	Key Performance Indicator (KPI)
(f) Free haircut service	(i) Training on hair cutting techniques for volunteers: 16 times in total  (ii) Free haircut activities: 8 times (800 participants)
(g) Volunteer recruitment and training	(i) Training activities: 2 times (50 participants for each)  (ii) Practice/outdoor visit and learning activities: 2 times (50 participants for each)
(h) "Impression of Kwai Tsing Photography Competition"	1 time (with a target of 100 residents in Hing Fong sub-district to participate)
(i) Organise "Film Appreciation Activity" to foster parent-child relationship.	2 times (200 participants for each)
(j) Organise "Share and Care at Tuen Ng Festival" activity and distribute rice dumplings to families in the sub-district.	2 times (with a target of 2000 participants in total)