Information on Sub-district Care Teams
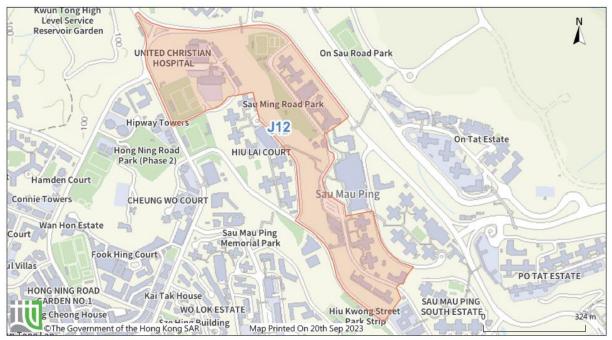
District：Kwun Tong

Sub-district：Sau Mau Ping North　　[Sub-district boundary map attached]

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Operating organisation： 　Sau Mau Ping Community Affairs Association

Partnering organisation(s)： 九龍社團聯會觀塘地區委員會
　　　　　　　　　　　　　　秀茂坪青年團
　　　　　　　　　　　　　　秀映婦女會
　　　　　　　　　　　　　　秀曼歌舞藝術苑

Communication Channels of the Care Team：

Telephone:	5605 6752
Email:	J12smpnct@gmail.com
Whatsapp:	5605 6752
WeChat:	j12smpn_ct

List of Care Team members：

Captain：	Ms HUI Chor-yau
Vice-captain：	Mr FUNG Sun-ling, Sunny

Members：	Mr WONG Chun-ping
	Ms NG Oi-ying
	Mr CHEUNG Sze-wah
	Mr WONG Kin-ming, Anthony
	Mr LEU Tim-wai
	Ms PENG Yanjuan
	Ms LI Miaona
	Ms CHEN Liyan

Summary of Services for the Sub-district：

A. Mandatory Services

1. Community Care

Service requirement	Key Performance Indicator (KPI)
(a) Set up communication channels of the Care Team with at least 2 channels, such as telephone, email, social media, instant messaging software, etc.	The relevant channels shall be opened within three weeks after the funding agreement takes effect, and shall be maintained until the end of the funding agreement.
(b) Widely publicise the communication channels and services of the Care Team to the residents of the sub-district.	Publicise the communication channels and services of the Care Team in the sub-district, covering no less than 90% of the residents of the sub-district within three months after the funding agreement takes effect.
(c) Establish a liaison network with the residents of the sub-district, facilitating the residents to contact the Care Team and assisting the Government to deliver information to the residents so as to strengthen ties with the residents.	Distribute in a timely manner the important information provided by the Government through the liaison network between the Care Team and the residents of the sub-district as required by the Government or as needed. Within one year after the funding agreement takes effect, the established liaison network shall cover not less than 15% of the households of the sub-district.

Service requirement	Key Performance Indicator (KPI)
(d) Visit/contact elderly households in the sub-district, establish contacts, and provide basic services for the elderly, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the elderly in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to at least 300 elderly households.
(e) Visit/contact other households in need in the sub-district, establish contacts, and provide basic services for the households, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the households in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to at least 400 households in need.
(f) Depending on the circumstances of the sub-district, provide home or other support services to those in need (such as simple home repairs/cleaning, health talks, "Share and Care" activities like collection of old clothes for donation, recruiting and training residents to be volunteers to serve other people in need, etc.).	Provide at least 110 times of services to those in need.

2. Assistance in Emergencies

Service Requirement	Key Performance Indicator (KPI)
(a) When there is a sudden incident/emergency/disaster in the district, care for the needs of the affected people and provide appropriate assistance, and forward important information to the residents as required by the Government.	Provide services up to 8 times as required by the Government.
(b) Provide emergency support for new policies/services of the Government or public organisations, such as assisting those in need to make applications (especially online applications), assisting in the distribution of materials or information, etc.	Provide services up to 8 times as required by the Government.

B. Add-on Services

Service requirement	Key Performance Indicator (KPI)
(a) Organise festive activities Organise various festive activities in the sub-district, including: -A carnival in celebration of Hong Kong's reunification with the Motherland to enhance a sense of national identity among residents - A carnival in celebration of the National Day to increase a sense of national belonging and identity among residents	- Organise a carnival to celebrate Hong Kong's reunification with the Motherland twice - Organise a carnival to celebrate the National Day once
(b) Provide free haircut service for the elderly in the sub-district, with the aim of helping and showing care to elderly singletons and elderly doubletons who have financial difficulties or poor self-care abilities	4 times per year and 8 times in two years

Service requirement	Key Performance Indicator (KPI)
(c) Organise social activities for residents in the sub-district to foster harmonious relationships in the neighbourhood - Local tours	2 tours per year and 4 tours in two years, with 100 people per tour Target participants: priority will be given to the elderly and low-income families
(d) Provide smartphone classes in the sub-district The aim is to teach the elderly in need simple smartphone skills	5 classes per year with 20 people per class
(e) Organise activities to promote the Basic Law, the National Security Law, education on the rule of law and national awareness - Hold an exhibition to promote National Security Day - Group visits (e.g. Legislative Council, police stations, fire stations, factories of enterprises and universities)	Organise activities to promote the Basic Law, the National Security Law, education on the rule of law and national awareness (1) Hold an exhibition to promote National Security Day twice (2) Organise group visits (e.g. Legislative Council, police stations and fire stations) 4 times, with 50 people per visit
(f) Provide health talks and vaccination service for the elderly/people in need in the sub-district	- Provide vaccination service twice - Hold 4 health talks
(g) Show Appreciation to Mothers – Mother's Day	Distribute flowers on Mother's Day twice in two years
(h) Organise narcissus trimming workshops and paper-cutting art classes prior to the Lunar New Year to foster the festive atmosphere in the sub-district during Lunar New Year	(1) Narcissus trimming workshop for the Lunar New Year - Hold 3 workshops prior to every Lunar New Year and a total of 6 workshops in two years. 90 participants are expected for the 3 workshops every year, with 30 people in each workshop. There will be 6 workshops with a total of 180 participants in two years. (2) Paper-cutting art class for the Lunar New Year

Service requirement	Key Performance Indicator (KPI)
	-Hold 3 classes prior to every Lunar New Year and a total of 6 classes in two years. 60 participants are expected for the 3 classes every year, with 20 people in each class. There will be 6 classes with a total of 120 participants in two years.
(i) (1) Mobile photography class (2) Parent-child mooncake workshop	(1) Mobile photography class 5 classes per year and a total of 10 classes in two years, with 20 participants in each class. (3) Parent child mooncake workshop 3 workshops per year, 10 groups of parent and child per workshop. There will be a total of 6 classes in two years.
(j) Making student name labels	Make name labels for students in the sub-district for free twice in a year, with a quota of 500 people each time. There will be 4 times in two years with a total quota of 2000 people.