Information on Sub-district Care Teams
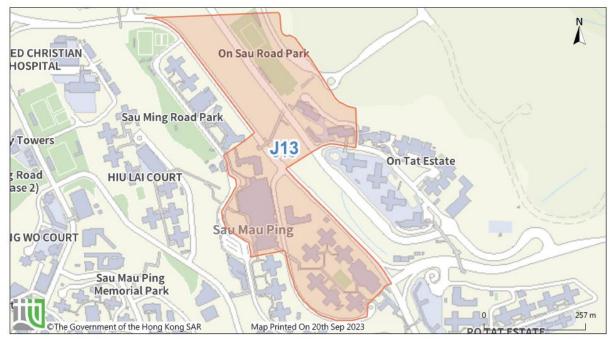
District：Kwun Tong

Sub-district：Sau Mau Ping Central   **[Sub-district boundary map attached]**

Operating organisation：   **Sau Mau Ping District Resident Union**

Partnering organisation(s)：九龍社團聯會觀塘地區委員會
九龍九龍社團聯會觀塘秀茂坪社區服務中心
安達居民協會

Communication Channels of the Care Team：

Telephone:	6730 2231
Email:	ktj13careteam@yahoo.com
Whatsapp:	6730 2231

List of Care Team members：

Captain：	Ms TSUI Shi-ling
Vice-captain：	Ms TAI Yin-fan

Members：	Mr CHEUNG Pui-kong
	Ms TSE Lai-wa
	Ms YIP Wai-chun
	Ms SIU Miu-wan
	Ms NG May-ling
	Mr YAU Kwan-ping
	Ms TSE Yan-yan

Summary of Services for the Sub-district：

A. Mandatory Services

1. Community Care

Service requirement	Key Performance Indicator (KPI)
(a) Set up communication channels of the Care Team with at least 2 channels, such as telephone, email, social media, instant messaging software, etc.	The relevant channels shall be opened within three weeks after the funding agreement takes effect, and shall be maintained until the end of the funding agreement.
(b) Widely publicise the communication channels and services of the Care Team to the residents of the sub-district.	Publicise the communication channels and services of the Care Team in the sub-district, covering no less than 90% of the residents of the sub-district within three months after the funding agreement takes effect.
(c) Establish a liaison network with the residents of the sub-district, facilitating the residents to contact the Care Team and assisting the Government to deliver information to the residents so as to strengthen ties with the residents.	Distribute in a timely manner the important information provided by the Government through the liaison network between the Care Team and the residents of the sub-district as required by the Government or as needed. Within one year after the funding agreement takes effect, the established liaison network shall cover not less than 15% of the households of the sub-district.

Service requirement	Key Performance Indicator (KPI)
(d) Visit/contact elderly households in the sub-district, establish contacts, and provide basic services for the elderly, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the elderly in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to at least 300 elderly households.
(e) Visit/contact other households in need in the sub-district, establish contacts, and provide basic services for the households, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the households in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to at least 400 households in need.
(f) Depending on the circumstances of the sub-district, provide home or other support services to those in need (such as simple home repairs/cleaning, health talks, "Share and Care" activities like collection of old clothes for donation, recruiting and training residents to be volunteers to serve other people in need, etc.).	Provide at least 110 times of services to those in need.

2. Assistance in Emergencies

Service Requirement	Key Performance Indicator (KPI)
(a) When there is a sudden incident/emergency/disaster in the district, care for the needs of the affected people and provide appropriate assistance, and forward important information to the residents as required by the Government.	Provide services up to 8 times as required by the Government.
(b) Provide emergency support for new policies/services of the Government or public organisations, such as assisting those in need to make applications (especially online applications), assisting in the distribution of materials or information, etc.	Provide services up to 8 times as required by the Government.

B. Add-on Services

Service requirement	Key Performance Indicator (KPI)
(a) Provide health information to the elderly/people in need in the district and organise various activities 1. Health service kiosk 2. Vaccination Day	Organise the following health activities: 1. Health service kiosk, about 50 times in two years 2. Vaccination Day, twice in two years
(b) Organise activities to promote the Basic Law, the National Security Law, education on the rule of law and national awareness: 1. Promote the Basic Law/National Security Day 2. Organise group visits with the theme of education on the rule of law and national awareness, such as visiting: police stations/fire stations/PLA Hong Kong Garrison barracks/Legislative Council/Office of the Commissioner	Organise the following activities: 1. Promote the Basic Law/National Security Day twice 2. Organise group visits with the theme of education on the rule of law and national awareness twice

Service requirement	Key Performance Indicator (KPI)
of the Chinese Ministry of Foreign Affairs	

(c) Organise festive activities
 	
Organise various festive activities in the sub-district
1. Hold festive activities and distribute gifts, including:
    a. Dragon Boat Festival activities
    b. Mid-Autumn Festival celebrations
    c. Celebration of Hong Kong's reunification with the Motherland
	Organise the following activities:
	1. Festive activities
	    a. Organise Dragon Boast Festival activities twice
	    b. Organise Mid-Autumn Festival celebrations twice
	    c. Organise Hong Kong's Reunification with the Motherland Fun Day twice