Information on Sub-district Care Teams

District：Kwun Tong

Sub-district：Po Tat   [Sub-district boundary map attached]
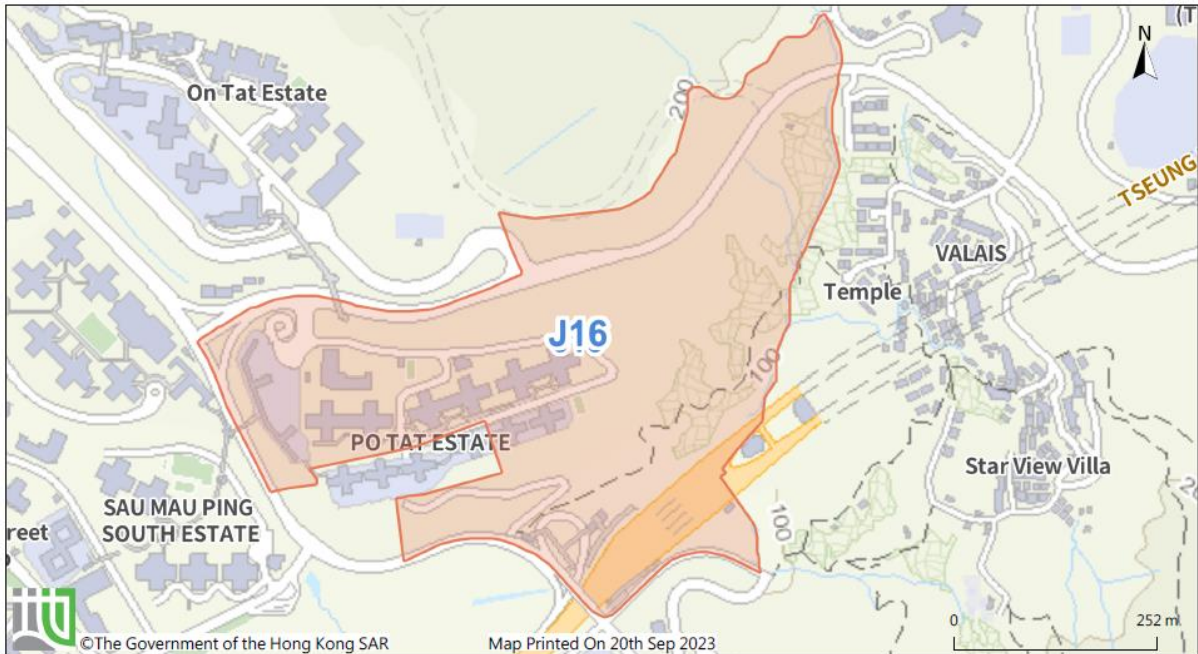
Operating organisation：   **Potat Society Affairs Association**

Partnering organisation(s)：九龍社團聯會觀塘地區委員會
寶達婦女會
觀塘業餘文藝歌舞團
香港湖南聯誼總會
甘肅同鄉會
港台青年創意聯會（商會）

Communication Channels of the Care Team：

Telephone:	5600 1115
Email:	PotatGOD@yahoo.com.hk
Whatsapp:	5600 1115
WeChat:	5600 1115
Facebook:	寶達關愛隊

List of Care Team members：

Captain：	Ms CHEUNG Kai-yuen
Vice-captain：	Ms LIANG Yan
Members：	Mr HUNG Kam-in
	Mr LUI Tsz-leung
	Ms LAU CHAN Hung-fai
	Ms TSUI Lai-yin
	Ms CHUNG Hiu-lai
	Ms KOO Kin-ling
	Miss KHAN Qurrah Tulain

Summary of Services for the Sub-district：

A. Mandatory Services

1. Community Care

Service requirement	Key Performance Indicator (KPI)
(a) Set up communication channels of the Care Team with at least 2 channels, such as telephone, email, social media, instant messaging software, etc.	The relevant channels shall be opened within three weeks after the funding agreement takes effect, and shall be maintained until the end of the funding agreement.
(b) Widely publicise the communication channels and services of the Care Team to the residents of the sub-district.	Publicise the communication channels and services of the Care Team in the sub-district, covering no less than 90% of the residents of the sub-district within three months after the funding agreement takes effect.
(c) Establish a liaison network with the residents of the sub-district, facilitating the residents to contact the Care Team and assisting the Government to deliver information to the residents so as to strengthen ties with the residents.	Distribute in a timely manner the important information provided by the Government through the liaison network between the Care Team and the residents of the sub-district as required by the Government or as needed. Within one year after the funding agreement takes effect, the established liaison network shall cover not less than 15% of the households of the sub-district.

Service requirement	Key Performance Indicator (KPI)
(d) Visit/contact elderly households in the sub-district, establish contacts, and provide basic services for the elderly, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the elderly in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to at least 300 elderly households.
(e) Visit/contact other households in need in the sub-district, establish contacts, and provide basic services for the households, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the households in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to at least 400 households in need.
(f) Depending on the circumstances of the sub-district, provide home or other support services to those in need (such as simple home repairs/cleaning, health talks, "Share and Care" activities like collection of old clothes for donation, recruiting and training residents to be volunteers to serve other people in need, etc.).	Provide at least 110 times of services to those in need.

2. Assistance in Emergencies

Service Requirement	Key Performance Indicator (KPI)
(a) When there is a sudden incident/emergency/disaster in the district, care for the needs of the affected people and provide appropriate assistance, and forward important information to the residents as required by the Government.	Provide services up to 8 times as required by the Government.
(b) Provide emergency support for new policies/services of the Government or public organisations, such as assisting those in need to make applications (especially online applications), assisting in the distribution of materials or information, etc.	Provide services up to 8 times as required by the Government.

B. Add-on Services

Service requirement	Key Performance Indicator (KPI)
(a) Organise festive activities Organise various festive activities in the sub-district, including: - Carnival in celebration of Hong Kong's reunification with the Motherland to enhance residents' sense of national identity - Carnival in celebration of the National Day to enhance the public's sense of national belonging and identity	- Organise a carnival in celebration of Hong Kong's reunification with the Motherland once - Organise a carnival in celebration of the National Day once
(b) Provide free haircut service for the elderly in the sub-district, with the aim of helping and showing care to elderly singletons and elderly doubletons who have financial difficulties or poor self-care abilities	4 times per year and 8 times in two years

Service requirement	Key Performance Indicator (KPI)
(c) Organise social activities for residents in the sub-district to foster harmonious relationships in the neighborhood - Local tours	One tour per year and 2 tours in two years, with 100 people per tour Target participants: priority will be given to the elderly and low-income families
(d) Activities for traditional festivals – enhance the understanding of traditional festivals of residents in the sub-district and send blessings to them on festive occasions	Organise activities during traditional festivals, such as distribute flowers on Mother's Day, distribute gold coins and write Fai Chuns during Chinese New Year, distribute gift packs during Mid-Autumn Festival and distribute rice dumplings during Dragon Boat Festival (1) Distribute flowers on Mother's Day twice (2) Distribute gift packs during Mid-Autumn Festival twice (3) Distribute rice dumplings during Dragon Boat Festival twice (4) Distribute gold coins during Chinese New Year twice
(e) Organise activities to promote the Basic Law, the National Security Law, education on the rule of law and national awareness - Hold an exhibition to promote National Security Day - Group visits (e.g. Legislative Council, police stations, fire stations, factories of enterprises, universities)	- Hold a National Security Day exhibition twice - Organise 4 group visits
(f) Organise various activities to provide health information to the elderly/people in need in the district: - Health talks - Vaccination service - Blood pressure measurement	- 2 health talks - 4 times of vaccination service -24 times of blood pressure measurement

Service requirement	Key Performance Indicator (KPI)
(g) Parent-child mooncake workshop	Parent-child mooncake workshop One workshop per year, 10 groups of parent and child per workshop, 2 workshops in two years
(h) Making student name labels	Make name labels for students in the sub-district for free Twice per year, with a quota of 500 each time 4 times in two years, with a total of 2000 quotas
(i) Movie appreciation – foster harmonious relationships in the neighbourhood	Organise social activities for residents in Po Tat to foster harmonious relationships in the neighbourhood - Movie appreciation, 3 sessions in two years - Twice in theatres - One outdoor viewing