Information on Sub-district Care Teams

District： **Sai Kung**

Sub-district： **Yan Ying** **[Sub-district boundary map attached]**

Operating organisation： **Honor Art And Culture Association**

Partnering organisation(s)： **/**

Communication Channels of the Care Team：

Telephone:	9586 8632
Email:	info.yanying.careteam@gmail.com
Facebook:	西貢關愛隊聯席

List of Care Team members：

Captain：	Ms Wu Suet Chiu
Vice-captain：	Mr Cheung Man Tim
Members：	Mr Ngan Yuen Fung Mr Ho Chun Tung Mr Lui Chun Hung Tony Ms Shek Sau Ying Mr Lee Wing Lung Ms Wong Siu Han Ms Hui Lai Ping Ms Li Qiao Rong Ms Li Xiu Hua

Summary of Services for the Sub-district：

A.   Mandatory Services

1.   Community Care

Service requirement	Key Performance Indicator (KPI)
(a) Set up communication channels of the Care Team with at least 2 channels, such as telephone, email, social media, instant messaging software, etc.	The relevant channels shall be opened within three weeks after the funding agreement takes effect, and shall be maintained until the end of the funding agreement.
(b) Widely publicise the communication channels and services of the Care Team to the residents of the sub-district.	Publicise the communication channels and services of the Care Team in the sub-district, covering no less than 90% of the residents of the sub-district within three months after the funding agreement takes effect.

Service requirement	Key Performance Indicator (KPI)
(c) Establish a liaison network with the residents of the sub-district, facilitating the residents to contact the Care Team and assisting the Government to deliver information to the residents so as to strengthen ties with the residents.	Distribute in a timely manner the important information provided by the Government through the liaison network between the Care Team and the residents of the sub-district as required by the Government or as needed. Within one year after the funding agreement takes effect, the established liaison network shall cover no less than 15% of the households of the sub-district.
(d) Visit/contact elderly households in the sub-district, establish contacts, and provide basic services for the elderly, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the elderly in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to 300 elderly households.
(e) Visit/contact other households in need in the sub-district, establish contacts, and provide basic services for the households, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the households in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to 400 households in need.

Service requirement	Key Performance Indicator (KPI)
(f) Depending on the circumstances of the sub-district, provide home or other support services to those in need (such as simple home repairs/cleaning, health talks, "Share and Care" activities like collection of old clothes for donation, recruiting and training residents to be volunteers to serve other people in need, etc.).	Provide 110 times of services to those in need.

2.   Assistance in Emergencies

Service Requirement	Key Performance Indicator (KPI)
(a) When there is a sudden incident/emergency/disaster in the district, care for the needs of the affected people and provide appropriate assistance, and forward important information to the residents as required by the Government.	Provide services up to 4 times as required by the Government.
(b) Provide emergency support for new policies/services of the Government or public organisations, such as assisting those in need to make applications (especially online applications), assisting in the distribution of materials or information, etc.	Provide services up to 4 times as required by the Government.

B.   Add-on Services

Service requirement	Key Performance Indicator (KPI)
(a) Provide health information to the elderly and organise Elderly Health Day, including talks on Chinese medicine.	To be organised 4 times Number of participants: 400 in total
(b) Organise various festive activities, including one cultural performance each in celebration of Hong Kong's return to the motherland and the National Day, and flag raising ceremonies will be held during the activities	To be organised twice Number of participants: 600 in total

Service requirement	Key Performance Indicator (KPI)
(c) Provide simple repairs for elderly households in need.	Provide services for 35 elderly households in the district.
(d) Organise a painting competition in which instructors will be invited to provide simple art therapy.	To be organised once Number of participants: 200 in total
(e) Organise neighbourhood social activities such as local tours.	To be organised 4 times Number of participants: 480 in total
(f) Set up street booths for promoting the improvement of environment and hygiene. Support services and assistance provided by the street booths will be referred to relevant departments/organisations for professional services.	Make about 10 referrals
(g) Provide free passport photo taking services.	To be organised twice Number of participants: 400 in total
(h) Organise Chinese Culture and Art Exhibition Competition.	To be organised once Number of participants: 100 in total
(i) Organise festive activities during which fortune bags will be dispatched.	To be organised 4 times Number of participants: 4 000 in total