Information on Sub-district Care Teams

District： **Sai Kung**

Sub-district： **King Lam** **[Sub-district boundary map attached]**

Operating organisation： **Healthy Family Association**
Partnering organisation(s)： **/**

Communication Channels of the Care Team

Telephone:	9066 7206
Email:	Info.kinglam.careteam@gmail.com
Facebook:	西貢關愛隊聯席

List of Care Team members：

Captain：	Mr Wan Kai Ming
Vice-captain：	Mr Cheng Tsz Lok
Members：	Ms Chan Shuk Yi Sandy Mr Ng Yuk Yeung Paul Ms Sun Sau Cho Mr So Wai Lung Ms Yuen Lai Wan Lycia Ms Mang Choi Ping Mr Mak Ying Lun Ms Wong Hiu Kap

Summary of Services for the Sub-district：

A.   Mandatory Services

1.   Community Care

Service requirement	Key Performance Indicator (KPI)
(a) Set up communication channels of the Care Team with at least 2 channels, such as telephone, email, social media, instant messaging software, etc.	The relevant channels shall be opened within two weeks after the funding agreement takes effect, and shall be maintained until the end of the funding agreement.
(b) Widely publicise the communication channels and services of the Care Team to the residents of the sub-district.	Publicise the communication channels and services of the Care Team in the sub-district, covering no less than 95% of the residents of the sub-district within three months after the funding agreement takes effect.

Service requirement	Key Performance Indicator (KPI)
(c) Establish a liaison network with the residents of the sub-district, facilitating the residents to contact the Care Team and assisting the Government to deliver information to the residents so as to strengthen ties with the residents.	Distribute in a timely manner the important information provided by the Government through the liaison network between the Care Team and the residents of the sub-district as required by the Government or as needed. Within one year after the funding agreement takes effect, the established liaison network shall cover no less than 20% of the households of the sub-district.
(d) Visit/contact elderly households in the sub-district, establish contacts, and provide basic services for the elderly, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the elderly in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to at least 500 elderly households.
(e) Visit/contact other households in need in the sub-district, establish contacts, and provide basic services for the households, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the households in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to at least 600 households in need.

Service requirement	Key Performance Indicator (KPI)
(f) Depending on the circumstances of the sub-district, provide home or other support services to those in need (such as simple home repairs/cleaning, health talks, "Share and Care" activities like collection of old clothes for donation, recruiting and training residents to be volunteers to serve other people in need, etc.).	1. Provide at least 100 times of simple home repairs and cleaning services to those in need. 2. Recruit volunteers, organise training for 4 times and provide at least 70 times of services in total.

2. Assistance in Emergencies

Service Requirement	Key Performance Indicator (KPI)
(a) When there is a sudden incident/emergency/disaster in the district, care for the needs of the affected people and provide appropriate assistance, and forward important information to the residents as required by the Government.	Provide services up to 4 times as required by the Government.
(b) Provide emergency support for new policies/services of the Government or public organisations, such as assisting those in need to make applications (especially online applications), assisting in the distribution of materials or information, etc.	Provide services up to 4 times as required by the Government.

B. Add-on Services

Service requirement	Key Performance Indicator (KPI)
(a) Organise activities on health information and provide related services, for example, health talks.	To be organised 4 times Number of participants: at least 400 in total
(b) Organise local tours and learning activities to promote the Basic Law, the National Security Law, education on the rule of law and national awareness, such as visiting the exhibition of the National Security Education Day.	To be organised 4 times Number of participants: at least 1 600 in total

Service requirement	Key Performance Indicator (KPI)
(c) Organise activities to celebrate Hong Kong's return to the motherland and the National Day.	To be organised twice Number of participants: at least 800 in total
(d) Arrange referrals for elders in need to healthcare institutions to receive medical check-up services.	At least 500 times
(e) Provide influenza vaccination services.	To be organised twice Number of participants: no fewer than 200 in total