Information on Sub-district Care Teams

District: Sham Shui Po

Sub-district: Po Lai [Sub-district boundary map attached]



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Operating organisation: Po Lai Club

Partnering organisation(s): Volunteers Charitable Services Foundation Limited

Hong Kong Federation of Fujian Associations Kowloon West

Branch

Communication Channels of the Care Team:

Telephone no.:	6521 3006
WhatsApp:	6521 3006

List of Care Team members:

Captain:	Mr NG Sing-wah
Vice-captain:	Ms YOU Jingrong
Members:	Ms CHU Kong-hung

Dr AU Pak-kuen
Mr TAM Chun-yu
Mr CHAN Chun-chung
Mr WONG Yee-wah
Ms LAW King
Ms CHU Suet-mui
Ms TANG Guangmei
Miss AU YEUNG Ho-yu
Mr WONG Tak-chi

Summary of Services for the Sub-district:

A. Mandatory Services

1. Community Care

Service requirement	Key Performance Indicator (KPI)
(a) Set up communication channels of the Care Team with at least 2 channels, such as telephone, email, social media, instant messaging software, etc.	The relevant channels shall be opened within two weeks after the funding agreement takes effect, and shall be maintained until the end of the funding agreement.
(b) Widely publicise the communication channels and services of the Care Team to the residents of the sub-district.	Publicise the communication channels and services of the Care Team in the sub-district, covering no less than 90% of the residents of the sub-district within three months after the funding agreement takes effect.
(c) Establish a liaison network with the residents of the sub-district, facilitating the residents to contact the Care Team and assisting the Government to deliver information to the residents so as to strengthen ties with the residents.	Distribute in a timely manner the important information provided by the Government through the liaison network between the Care Team and the residents of the subdistrict as required by the Government or as needed. Within one year after the funding agreement takes effect, the established liaison network shall cover not less than 20% of the households of the sub-district.

Service requirement	Key Performance Indicator (KPI)
(d) Visit/contact elderly households in the sub-district, establish contacts, and provide basic services for the elderly, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the elderly in need to receive home or other support services in item (f) or referral to relevant departments/organisations for	Rey Performance Indicator (RPI) Provide information/services to at least 400 elderly households.
professional services. (e) Visit/contact other households in need in the sub-district, establish contacts, and provide basic services for the households, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the households in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to at least 500 households in need.
(f) Depending on the circumstances of the sub-district, provide home or other support services to those in need (such as simple home repairs/cleaning, health talks, "Share and Care" activities like collection of old clothes for donation, recruiting and training residents to be volunteers to serve other people in need, etc.).	Provide simple home repair services at least 120 times for those in need.

Service requirement

(g) Visit the "three-nil" buildings and old buildings where the owners' corporations are not operating effectively/without hiring a management company to understand the management, safety and sanitary conditions of the buildings concerned, and compile the relevant information for the reference of the District Office. Depending on the situation of the building and the needs of the residents, make referrals to relevant departments or organisations assistance, including applying to the District Office for provision of one-off cleaning services for the common areas of the building.

Key Performance Indicator (KPI)

Visit every year at least 44 "three-nil" buildings or old buildings where the owners' corporations are not operating effectively/without hiring a management company, and compile information about the management and rehabilitation of the buildings.

2. Assistance in Emergencies

Service Requirement		Key Performance Indicator (KPI)
(a)	When there is a sudden	Provide services 4 times as required by the
	incident/emergency/disaster in the	Government.
	district, care for the needs of the affected	
	people and provide appropriate	
	assistance, and forward important	
	information to the residents as required	
	by the Government.	
(b)	Provide emergency support for new	Provide services 4 times as required by the
	policies/services of the Government or	Government.
	public organisations, such as assisting	
	those in need to make applications	
	(especially online applications), assisting	
	in the distribution of materials or	
	information, etc.	

B. Add-on Services

Service requirement Key Performance Indicator (KPI) (a) Organise elderly health activities, such Health service station: 70 times as free medical consultations, health Vaccination service day: 2 times talks, simple health checks, carnivals, 3. Health talk: 2 times vaccination services and free haircuts, to enhance the elderly's awareness of disease prevention and improve their health. In addition, training courses will be organised to help the elderly grasp information technology or health data. (b) Organise festive activities to celebrate National Day and Mid-Autumn Festival the Anniversary of Hong Kong's return Carnival: 1 time to the Motherland, National Day and 2. Summer film screening in celebration of other festivals, in the form of flag-Hong Kong's return to the motherland: raising ceremonies, carnivals, one-day 2 times 3. Mother's Day tours and performances etc., to and Father's Day increase the residents' understanding of activities: 2 times Chinese culture and to foster a sense of national identity among them. (c) Organise activities to promote national Exhibition promoting the National 1. security and national education, e.g. Security Law and the National Security activities to tie in with the "National Education Day: 2 times Talk on rule of law education and Security Education Dav" 2. or "Constitution Day", visits, carnivals, national awareness: 2 times exhibitions, talks, street counters and Quiz and crossword puzzles on the Basic 3. film screening sessions, etc., so as to Law and National Security Law: 2 times enable the residents to have a better understanding of the Constitution and the Basic Law as well as to understand the importance of national security, and to raise their awareness of safeguarding national security. (d) Organise parent-child or youth activities Talk on life planning for the youth and 1. information on further studies and such as workshops, visits and interest classes to promote harmony. In employment: 1 time addition, life planning as well as Family visit to environmental agency: 1 2. education and career guidance time

Service requirement	Key Performance Indicator (KPI)
activities will be organised for youngsters to promote technology learning, e.g. seminars, visits and workshops, etc., so as to help them understand their paths to further education and career, and plan for their future.	3. Design and production of publicity materials/souvenirs to promote education and government policies: 2 times
(e) Recruit volunteers to join the service team, such as training, and arranging experiential activities and visits, etc., to promote participation in the Community Care Team's district services.	 Training programme for volunteers: 2 times (total number of trainees: 100) Arrange elderly households visits and support services to the needy or assist in making referrals to relevant departments/organisations for professional services
(f) Organise other activities, e.g. (where applicable) to provide building management advice for old and "three-nil" buildings within the district; fire prevention publicity and building safety promotion events; promotion of environmental awareness or sustainable development activities; cultural activities; and activities to promote integration of new arrivals or ethnic minorities into the community.	 Building management professional consultation service day (unlimited initial consultation service; specialised professional consultation session: 1 time) Talk on building structure and fire safety: 1 time Thematic talk on old building management and rehabilitation information: 3 times Thematic talk on public housing policy information: 1 time Thematic talk on green property management: 1 time In-depth cultural tour of the old city of Kowloon West: 1 time Talk on life and employment counselling for new arrivals (for new arrivals and

ethnic minorities): 1 time