

Information on Sub-district Care Teams

District : Sha Tin

Sub-district : Lee On [Sub-district boundary map attached]



R30 - Lee On



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Operating organisation : Tenant of Public Housing Care Association

Partnering organisation(s) : /

Communication Channels of the Care Team :

Telephone :	5169 6111 / 5624 2828
Email :	leeoncareteam@gmail.com
Whatsapp :	5169 6111
Facebook :	沙田區利安關愛隊

List of Care Team members :

Captain :	Mr KONG Wai Pang
Vice-captain :	Mr WAN Kam Tai

Members :	Mr LAW Ki Chun Ms KO Mei Yee Miss LAM Shuk Fong Ms FENG Xiaofen Ms LING Po Fong Mr KWAN Kun Yiu Ms CHEUNG Chun Lan Miss CHOW Po Ki Mr TANG Wai Lok Mr HE Jia Li
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Summary of Services for the Sub-district :

A. Mandatory Services

1. Community Care

Service requirement	Key Performance Indicator (KPI)
(a) Set up communication channels of the Care Team with at least 2 channels, such as telephone, email, social media, instant messaging software, etc.	The relevant channels shall be opened within one week after the funding agreement takes effect, and shall be maintained until the end of the funding agreement.
(b) Widely publicise the communication channels and services of the Care Team to the residents of the sub-district.	Publicise the communication channels and services of the Care Team in the sub-district, covering no less than 90% of the residents of the sub-district within three months after the funding agreement takes effect.
(c) Establish a liaison network with the residents of the sub-district, facilitating the residents to contact the Care Team and assisting the Government to deliver information to the residents so as to strengthen ties with the residents.	Distribute in a timely manner the important information provided by the Government through the liaison network between the Care Team and the residents of the sub-district as required by the Government or as needed. Within one year after the funding agreement takes effect, the established liaison network shall cover not less than 50% of the households of the sub-district.

Service requirement	Key Performance Indicator (KPI)
(d) Visit/contact elderly households in the sub-district, establish contacts, and provide basic services for the elderly, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the elderly in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to at least 600 elderly households.
(e) Visit/contact other households in need in the sub-district, establish contacts, and provide basic services for the households, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the households in need to receive home or other support services in item (f) or referral to relevant departments/organisations for professional services.	Provide information/services to at least 800 households in need.
(f) Depending on the circumstances of the sub-district, provide home or other support services to those in need (such as simple home repairs/cleaning, health talks, “Share and Care” activities like collection of old clothes for donation, recruiting and training residents to be volunteers to serve other people in need, etc.).	Provide at least 200 times of services to those in need.

2. Assistance in Emergencies

Service Requirement	Key Performance Indicator (KPI)
(a) When there is a sudden incident/emergency/disaster in the district, care for the needs of the affected people and provide appropriate assistance, and forward important information to the residents as required by the Government.	Provide services up to 8 times as required by the Government.
(b) Provide emergency support for new policies/services of the Government or public organisations, such as assisting those in need to make applications (especially online applications), assisting in the distribution of materials or information, etc.	Provide services up to 8 times as required by the Government.

B. Add-on Services

Service requirement	Key Performance Indicator (KPI)
(a) District health services programme for the grassroots	Organise the activities concerned 2 times, 200 participants in total
(b) Laughing for health exercises	Organise the activities concerned 10 times, 400 persons in total to be benefited
(c) Vaccination programme	Organise the activities concerned 2 times, 400 persons in total receiving the services, covering about 10% of the households

Service requirement	Key Performance Indicator (KPI)
(d)Scholarship Scheme	200 persons in total receiving the services
(e)Meal boxes for the elderly	Distribute 1 set of lunch box to each person (Mondays to Fridays), 20 000 persons in total receiving the services
(f) Distribute Chinese New Year blessing bags	Organise the activities concerned 2 times, 3 000 blessing bags in total to be distributed
(g) Birthday gifts for the grassroots	Organise the activities concerned 2 times, 2 330 persons in total receiving the services
(h)Mid-Autumn Festival blessing bags	Organise the activities concerned 2 times, about 1 000 persons in total to be benefited
(i) Rice dumplings give away for the elderly during Tuen Ng Festival	Organise the activities concerned 2 times, 600 persons in total to be benefited

Service requirement	Key Performance Indicator (KPI)
(j) Historical and cultural tours	Organise the activities concerned 4 times, 58 participants each time
(k) Tours in celebration of Hong Kong's return to the motherland	Organise the activities concerned 2 times, 240 participants in total
(l) Organise national education publicity activities	<ol style="list-style-type: none"> 1. Talks on the Constitution, the Basic Law, and "One Country, Two Systems" 2 times, 150 persons each time 2. Visits to the Legislative Council 2 times, 100 persons each time 3. National security day carnivals 2 times, 300 persons each time
(m) Card design competition cum colouring competition in celebration of the National Day	Organise the activities concerned 2 times, 200 participants each time
(n) Parent-child summer film watching training programme	<ol style="list-style-type: none"> 1. Parent-child summer film appreciation session 2 times 2. Parent-child reading, interactive activities or relevant training courses at least once a year
(o) Parents' Day carnival	Organise the activities concerned 2 times, 1 000 participants in total

Service requirement	Key Performance Indicator (KPI)
(p) Reading fun activities	Once every two weeks for providing books for borrowing and bookcrossing. Reading award scheme and writing competition to be held once a year
(q) Afternoon tea gathering	Organise the activity concerned for the elderly once a year, 360 persons in total to be benefited
(r) Free haircut services for the elderly	Organise the activities concerned 8 times, 60 persons each time, not less than 480 times of services to be provided to those in need
(s) Beach clean-up cum environmental protection day	Organise the activity concerned once a year, 20 - 30 participants each time
(t) Recognition ceremony cum basin meals for volunteers	Organise the activities concerned 2 times, 100 participants each time
(u) Talks on wills and enduring powers of attorney	Organise the activities concerned once a year, 50 participants each time

Service requirement	Key Performance Indicator (KPI)
(v) Parent-child workshop on handicrafts	4 times a year, 20 participants each time
(w) Organise activities to promote proper money management concepts and approaches among grassroots families	Organise the activities concerned 2 times, 100 persons each time
(x) Volunteers training	Organise the activities concerned 2 times, training for 100 residents each year
(y) Talk on first-aid knowledge	Once a year, not more than 40 participants each time
(z) Workshop on STEM and volunteers training	Provide the services 2 times, 40 persons in total receiving the services