Information on Sub-district Care Teams

District :   **Yuen Long**

Sub-district： **Hung Fuk   [Sub-district boundary map attached]**

M14 Hung Fuk

Operating organisation：   **Yuen Long Youth Federation Limited**
Partnering organisation：   **The Neighborly Community of Hung Fuk**

Communication Channels of the Care Team：

Telephone no.：	6111 0556
Email address：	hungfukcareteam@gmail.com
Whatsapp:	6111 0556
WeChat:	6111 0556
Facebook:	元朗區洪福關愛隊

List of Care Team members：

Captain：	Ms Lee Pui Ah
Vice-captain：	Mr Chui Kwan Siu
Members：	Mr Au Pak Ching, Romeo
	Ms Fung Shun King
	Mr Fok Wai Man
	Miss Chan Ka Yan
	Mr Ng Tin Yau
	Mr Sei Chun Hing
	Miss Wong Man Ki
	Ms Chan Yue Ying

Summary of Services for the Sub-district:

A.   Mandatory Services

1.   Community Care

Service Requirement	Key Performance Indicator (KPI)
(a) Set up communication channels of the Care Team with at least 2 channels, such as telephone, email, social media and instant messaging software, etc.	The relevant channels shall be opened within three weeks after the funding agreement takes effect, and shall be maintained until the end of the funding agreement.
(b) Widely publicise the communication channels and services of the Care Team to the residents of the sub-district.	Publicise the communication channels and services of the Care Team in the sub-district, covering no less than 90% of the residents of the sub-district within three months after the funding agreement takes effect.
(c) Establish a liaison network with the residents of the sub-district, facilitating the residents to contact the Care Team and assisting the Government to deliver information to the residents so as to strengthen ties with the residents.	Distribute in a timely manner the important information provided by the Government through the liaison network between the Care Team and the residents of the sub-district as required by the Government or as needed. Within one year after the funding agreement takes effect, the established liaison network shall cover not less than 15% of the households of the sub-district.

Service Requirement	Key Performance Indicator (KPI)
(d) Visit/contact elderly households in the sub-district, establish contacts, and provide basic services for the elderly, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the elderly in need to receive home or other support services in item (f) or referrals to relevant departments/organisations for professional services.	Provide information/services to at least 150 elderly households.
(e) Visit/contact other households in need in the sub-district, establish contacts, and provide basic services for the households, including providing information on public/social welfare/medical/other related services, assisting in applying for or making appointment for the above services, providing basic information technology assistance, and assisting in arranging the households in need to receive home or other support services in item (f) or referrals to relevant departments/organisations for professional services.	Provide information/services to at least 300 households in need.
(f) Depending on the circumstances of the sub-district, provide home or other support services to those in need (such as simple home repairs/cleaning, health talks, "Share and Care" activities like collection of old clothes for donation, recruiting and training residents to be volunteers to serve other people in need, etc.).	Provide simple home cleaning services to 60 households in need.

2. Assistance in Emergencies

Service Requirement	Key Performance Indicator (KPI)
(a) When there is a sudden incident/emergency/disaster in the district, care for the needs of the affected people and provide appropriate assistance, and forward important information to the residents as required by the Government.	Provide services up to 4 times as required by the Government
(b) Provide emergency support for new policies/services of the Government or public organisations, such as assisting those in need to make applications (especially online applications), assisting in the distribution of materials or information, etc.	Provide services up to 4 times as required by the Government

B. Add-on Services

Service Requirement	Key Performance Indicator (KPI)
(a) Provide health information to elders/people in need in the sub-district, including: 1. setting up health service kiosks; and 2. organising vaccination days.	82 times with a total of 6 800 people served
(b) Organise activities to promote the Basic Law, the National Security Law, education on the rule of law and sense of national identity	4 times with a total number of 200 participants
(c) Organise festive events	6 times with a total of 4 800 people served
(d) Organise neighbourhood social activities - local one-day tours	4 times with a total number of 200 participants