

Acceptable Proof of Address

The Home Affairs Department (“HAD”) accepts the documents below which bear the issuing date and the name of issuing organisation as a valid proof of address:

One of the following documents bearing the applicant’s name and principal residential address (name and address on the document should be identical to those on the applicant’s Hong Kong Identity Card and this application form respectively) –

1. bills or invoices issued by public bodies (e.g. utility bills for water / electricity / town gas services);
2. correspondences from government departments or the Judiciary;
3. statements or correspondences issued by banks, insurance companies or Mandatory Provident Fund Approved Trustees;
4. bills of landline telephone / mobile phone / paid television / internet services;
5. documents or bills issued by local post-secondary institutions confirming the applicant’s principal residential address;
6. valid and "stamped" by the Inland Revenue Department (for stamp duty) tenancy agreement (the tenancy period should cover the date of receipt of this application); or
7. bills, correspondences or other documents issued by public organisations, such as the Hospital Authority, the Hong Kong Examinations and Assessment Authority etc.; or

The HAD accepts the original copy, photocopy or fax copy of the abovementioned documents as valid proof of address.